United Nations A/56/6 (Sect. 26)

General Assembly

Distr.: General
3 April 2001

Original: English

Fifty-sixth session

Proposed programme budget for the biennium 2002-2003*

Part VII
Public information

Section 26
Public information

(Programme 23 of the medium-term plan for the period 2002-2005)

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* The present document contains section 26 of the proposed programme budget for the biennium 2002-2003. The approved programme budget will subsequently be issued in final form as *Official Records of the General Assembly, Fifty-sixth Session, Supplement No. 6* (A/56/6/Rev.1).

01-31576 (E) 100501

Part VII
Public information

Section 26
Public information

(Programme 23 of the medium-term plan for the period 2002-2005)

Overview

26.1 The Department of Public Information is responsible for implementing the programme of activities under this section. The mandates for the programme are provided by the General Assembly, initially in its resolution 13 (I) of 13 February 1946 and subsequently in resolutions on questions relating to information, the most recent of which are resolutions 55/136 A and B of 8 December 2000. The programme is guided by the Assembly and its subsidiary organ, the Committee on Information. The programme of activities under this section for which the Department of Public Information is responsible corresponds to that set out in programme 23, Public information, of the medium-term plan for the period 2002-2005 (A/55/6/Rev.1).

26.2 The overall objective of the programme on public information is to increase awareness and understanding of the work and purposes of the United Nations among peoples of the world. The aim is to build broad-based global public support for the Organization's ideals and goals by highlighting issues of concern to the international community.

26.3 Emphasis will be placed on publicizing, in a timely and effective manner, the work of the Organization and its relevance to the daily lives and concerns of people everywhere through partnerships with the media, governmental and non-governmental organizations, educational institutions, business and professional organizations and other segments of civil society. Attention will be given to highlighting issues of special interest to developing countries, in particular the special needs of African countries, the least developed countries and countries with economies in transition. The aim is to contribute to bridging the gap between the developing and the developed countries in the field of public information and communications.

26.4 Partnerships with United Nations entities will be pursued at all levels, both at Headquarters and in the field, to enable the Department to define priority themes and to coordinate the public information activities of the Organization with a view to presenting a unified image. Emphasis will be placed on taking advantage of the latest communications technology, including the Internet, to disseminate information in a cost-effective manner and to deliver news directly and instantaneously for use by media worldwide. Particular attention will be given to tailoring information products to meet the needs of different countries and other users, bearing in mind the level of technological capacity in different parts of the world.

26.5 Within this framework, special efforts will be made to ensure that gender mainstreaming is incorporated into the design of public information products and activities, particularly those at the core of the various promotional campaigns for the United Nations system that are spearheaded by the Department. The campaigns will be geared towards increasing public awareness on, among other issues: the gender dimension of poverty and public policy; the need for comprehensive health care that spans a woman's life; the importance of gender-sensitive educational materials and the need for increased educational opportunities for women and girls; the need to enact legislation and public information campaigns to combat violence against women; the impact of armed conflict on women, children and families; and the importance of increasing women's participation in political

and decision-making processes. In addition, the Department will endeavour to incorporate the multiple goals agreed upon at the special session of the General Assembly entitled "Women 2000: gender equality, development and peace for the twenty-first century" into its activities.

26.6 The overall resource requirements for the Department of Public Information for the biennium 2002-2003 amounts to $139,345,400, reflecting a reduction of $3,189,100 compared with the revised appropriation for 2000-2001. The change in the level of resource requirements for the Department reflects the net effect of the discontinuation of the non-recurrent portion of the 2000-2001 appropriation, relating mainly to special conferences; the delayed impact of the new posts approved in 2000-2001; the increased requirements for the publication of the *United Nations Chronicle* in the six official languages, and the requirements for the *Yearbook of the United Nations*; the reclassification of one P-4 post to the P-5 level, of one General Service (Other level) post to the Principal level and of three Local level posts to the National officer level; and the increase under travel of representatives, furniture and equipment and grants and contributions, offset by decreases mainly under general operating expenses and supplies and material.

26.7 The level of resource requirements does not include requirements for the modernization of the television and radio facilities, including the upgrading and switching of the existing analog system into a digital system. These capital items are included under part XI, Capital expenditures, of the programme budget for the biennium 2002-2003.

26.8 Furthermore, pending a review and a decision thereon by the General Assembly with regard to the results of the pilot project on United Nations international radio broadcasting, requirements for continuation of the project in 2002-2003 are not included. Should the Assembly decide that such broadcasting should be continued, the necessary resources will be sought through the presentation of a statement of programme budget implications.

26.9 In addition, the level of resource requirements does not include any provision for the information activities associated with special meetings and conferences to be scheduled for the biennium 2002-2003. Should the Department of Public Information be required to carry out promotional and informational activities specific to those meetings and conferences, the necessary requirements would be sought through the presentation of statements of programme budget implications.

26.10 An amount of $6,402,800 in extrabudgetary resources will be used to supplement regular budget resources for carrying out information outreach and promotional activities at Headquarters and in the field, including the production of the twice-monthly publication *United Nations Development Business*.

26.11 By paragraph 25 of its resolution 54/249 of 23 December 1999, the General Assembly called upon the Secretary-General to ensure that all sections of future proposed programme budgets are presented in the same standard format.

26.12 Accordingly, efforts have been made to restructure the programme budget of the Department of Public Information in line with the standard format. Owing to the nature of the subprogrammes and the lack of congruence between the programme structure and the organizational structure, activities under various subprogrammes are carried out by more than one organizational unit. Based on the level of activities for which each organizational unit is responsible in relation to each subprogramme, an attempt has been made, where possible, to align each organizational unit with a particular subprogramme.

26.13 In cases where the activities of one organizational unit relate generally to several subprogrammes and are more supportive and complementary in nature, as in the case of United Nations information centres and field offices, such units have been grouped together under the heading, "Field

implementation". Their programme of work, however, spreads across various other subprogrammes of the Department and is described under the relevant subprogramme.

26.14 For the purpose of presenting the programme budget of the Department of Public Information in the standard format, the organizational units of the Department have been broadly regrouped under the four subprogrammes, as indicated below. The four subprogrammes are complemented by the United Nations information centres, United Nations information services at Geneva and Vienna and United Nations field offices, which have been grouped under the heading "Field implementation".

Subprogramme	*Division or unit responsible*
Promotional services	Public Affairs Division, including information activities on the question of Palestine
Information services	Office of the Spokesman for the Secretary-General, News and Media Division and Information Centres Service
Library services	Dag Hammarskjöld Library, Library and Information Resources Division
Publication services	Publications Service, Library and Information Resources Division
Field implementation	United Nations Information Service at Geneva, United Nations Information Service at Vienna and the information component of the United Nations information centres and United Nations field offices

26.15 The estimated percentage distribution of resources under this section is as shown in table 26.1.

Table 26.1 **Percentage distribution of resources by component**

Component	*Regular budget*	*Extrabudgetary*
A. Executive direction and management	4.1	18.1
B. Programme of work		
Subprogramme 1. Promotional services	7.5	-
Subprogramme 2. Information services	34.3	3.0
Subprogramme 3. Library services	12.8	-
Subprogramme 4. Publication services	7.0	52.2
Field implementation	30.1	26.7
Subtotal B	**91.7**	**81.9**
C. Programme support	4.2	-
Total	**100.0**	**100.0**

26.16 The distribution of resource requirements is summarized in tables 26.2 and 26.3.

Table 26.2 **Resource requirements by component**

(Thousands of United States dollars)

(1) *Regular budget*

Component	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Executive direction and management	3 987.3	4 931.8	821.4	16.6	5 753.2	406.1	6 159.3
Programme of work	123 728.8	132 128.9	(4 420.2)	(3.3)	127 708.7	6 846.4	134 555.1
Programme support	5 868.5	5 473.8	409.7	7.4	5 883.5	385.0	6 268.5
Total	**133 584.6**	**142 534.5**	**(3 189.1)**	**(2.2)**	**139 345.4**	**7 637.5**	**146 982.9**

(2) *Extrabudgetary*

	1998-1999 expenditure	*2000-2001 estimate*	*2002-2003 estimate*
Total	**5 090.7**	**6 831.2**	**6 402.8**
Total (1) and (2)	**138 675.3**	**149 365.7**	**153 385.7**

Table 26.3 **Post requirements**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
USG	1	1	-	-	-	-	1	1
D-1/D-2	24	24	-	-	-	-	24	24
P-1/P-5	240	240	-	-	2	2	242	242
Subtotal	**265**	**265**	**-**	**-**	**2**	**2**	**267**	**267**
General Service and other	470	470	-	-	10	10	480	480
Total	**735**	**735**	**-**	**-**	**12**	**12**	**747**	**747**

A. Executive direction and management

Resource requirements (before recosting): $5,753,200

26.17 The Under-Secretary-General for Communications and Public Information is responsible for the overall direction and strategic management of the United Nations programme on public information, both at Headquarters and in the field. The Under-Secretary-General establishes departmental policies and guidelines, deals with specific policy and management issues and problems and is responsible for the administrative, financial and personnel management of the Department. The Office of the Under-Secretary-General provides support to the Under-Secretary-

General in the discharge of those responsibilities. Through the Communications and Coordination Service in his office, the Under-Secretary-General monitors the programme performance of the Department.

26.18 The Office of the Under-Secretary-General provides substantive secretariat services to the Committee on Information and the Joint United Nations Information Committee, with the Director of the Public Affairs Division serving as Secretary. The Committee on Information holds one two-week session every year. The Department also contributes to the substantive servicing of the Special Political and Decolonization Committee (Fourth Committee) of the General Assembly during its consideration of the agenda item on the question relating to information.

26.19 The Under-Secretary-General chairs the United Nations Publications Board and the Headquarters Exhibits Committee. He also oversees the management of the United Nations web site in the six official languages through the Information Technology Section of the Communications and Coordination Service, which coordinates and maintains content provided by United Nations departments and offices, develops and maintains the Department's multilingual public information content on the web site and administers the directory structure and posting rights on the United Nations server and the media server. The Under-Secretary-General also chairs the Interdepartmental Working Group on the Internet.

Table 26.4 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	4 318.4	5 279.0	24	30
Non-post	613.4	474.2	-	-
Total	**4 931.8**	**5 753.2**	**24**	**30**
Extrabudgetary	1 719.0	1 156.0	-	-

26.20 The amount of $5,753,200 provides for: (a) 30 posts, including the inward redeployment of 8 posts (2 P-4, 4 P-3 and 2 General Service (Other level)) in order to strengthen the Office of the Under-Secretary-General with respect to the development, maintenance and enrichment of the United Nations web site, and the outward redeployment of 2 P-5 posts to strengthen the Dag Hammarskjöld Library and the Information Centres Service ($5,279,000); and (b) non-post resources for a range of objects of expenditure to support the Office. The overall increase of resources amounting to $821,400 reflects the net effect of the redeployment of the posts indicated above, offset by a decrease of $139,200 under contractual services and furniture and equipment based on the past pattern of expenditure.

B. Programme of work

Table 26.5 **Percentage distribution of resources by subprogramme**

Subprogramme	*Regular budget*	*Extrabudgetary*
1. Promotional services	8.2	-
2. Information services	37.4	3.6
3. Library services	13.9	-
4. Publication services	7.7	63.8
Field implementation	32.8	32.6
Total	**100.0**	**100.0**

Table 26.6 **Resource requirements by subprogramme**

	Resources (thousands of United States dollars)		*Posts*	
Subprogramme	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Programme of work				
1. Promotional services				
a. Public Affairs Division	10 080.0	9 900.5	47	47
b. Information activities on the question of Palestine	584.6	584.6	-	-
2. Information services				
a. Office of the Spokesman for the Secretary-General	2 188.6	2 327.4	10	11
b. News and Media Division	41 124.4	40 847.9	147	144
c. Information Centres Service	4 631.6	4 598.7	23	23
3. Library services	18 581.2	17 793.8	106	103
4. Publication services	8 884.6	9 752.3	49	48
Field implementation				
a. Information Service at Geneva	4 721.1	4 727.7	23	23
b. Information Service at Vienna	1 313.6	1 320.7	9	9
c. United Nations field offices, information component	2 394.2	2 443.7	12	12
d. United Nations information centres	33 841.4	33 411.4	263	263
Special conferences	3 783.6	-	-	-
Total	**132 128.9**	**127 708.7**	**689**	**683**
Extrabudgetary	5 112.2	5 246.8	12	12

Subprogramme 1
Promotional services

Resource requirements (before recosting): $10,485,100

26.21 The subprogramme will be implemented by the Public Affairs Division, which will be complemented by the Office of the Under-Secretary-General, the Information Centres Service, the United Nations Information Service at Geneva, the United Nations Information Service at Vienna and the information component of the United Nations information centres and the United Nations field offices. While not having primary responsibility for this subprogramme, the News and Media Division, the Library and Information Resources Division and the Information Centres Service provide support with respect to servicing of intergovernmental and expert bodies.

26.22 The programme of work has been formulated by drawing upon subprogramme 1, Promotional services, of programme 23, Public information, of the medium-term plan for the period 2002-2005.

Table 26.7 **Objectives for the biennium, expected accomplishments and indicators of achievement**

Objective: To promote awareness of the central role of the United Nations and its relevance to the lives of peoples everywhere in addressing the challenges facing humankind.

Expected accomplishments	*Indicators of achievement*
Increased collaboration with United Nations system partners, various institutions of civil society, media representatives and other redisseminators to enhance public understanding of United Nations goals and achievements, as well as interest in United Nations priority issues.	(i) The number of projects organized jointly by the Department of Public Information, United Nations system partners, non-governmental organizations and other redisseminators; (ii) The number of requests for and enquiries about promotional products and services; (iii) The number of visitors to the United Nations web site.

External factors

26.23 The subprogramme is expected to achieve its objectives and expected accomplishments on the assumption that:

(a) Institutions of civil society, redisseminators and other partners will participate fully in the collaborative efforts of the United Nations;

(b) Other organizations of the United Nations system will collaborate;

(c) Conditions affecting media coverage are favourable and supportive of collaborative partnership for the promotion of the public image of the Organization.

Outputs

26.24 During the biennium 2002-2003, the following outputs will be delivered:

(a) Servicing of intergovernmental and expert bodies

(i) General Assembly:

a. Substantive servicing: Special Political and Decolonization Committee (Fourth Committee) of the General Assembly during its consideration of the item on questions relating to information (4-6 meetings annually) (Office of the Under-Secretary-General, Public Affairs Division, Information Centres Service, News and Media Division and Library and Information Resources Division);

b. Parliamentary documentation: reports to the Special Political and Decolonization Committee during its consideration of the agenda item on questions relating to information (Office of the Under-Secretary-General, Public Affairs Division, Information Centres Service, News and Media Division and Library and Information Resources Division);

(ii) Committee on Information:

a. Substantive servicing: one two-week annual session (Office of the Under-Secretary-General, Public Affairs Division, Information Centres Service, News and Media Division and Library and Information Resources Division);

b. Parliamentary documentation: reports on the activities of the Department of Public Information (approximately 10-15) (Office of the Under-Secretary-General, Public Affairs Division, Information Centres Service, News and Media Division and Library and Information Resources Division);

(b) Other substantive activities

(i) Exhibits, guided tours and lectures:

a. Carrying out the annual programme of temporary exhibits (20-30 a year) at Headquarters;

b. Developing, designing and producing exhibitions for the General Assembly Visitors Lobby and other sites in order to inform and educate the public on the work of the Organization (Public Affairs Division);

c. Organizing and conducting the guided tours programme at Headquarters (Public Affairs Division) and at the Palais des Nations (United Nations Information Service at Geneva);

d. Giving lectures on United Nations issues, especially peace and security, and on activities of the United Nations Office at Geneva to permanent missions, non-governmental organizations, educational institutions, professional associations, parliamentarians, government officials and others (approximately 120) (United Nations Information Service at Geneva);

e. Giving lectures to audiences both in-house and outside the Vienna International Centre (including in Hungary, Slovakia and Slovenia) focusing on United Nations themes and the work of Vienna-based organizations (United Nations Information Service at Vienna);

f. Giving lectures, briefings and information seminars on United Nations issues for government delegations, non-governmental organizations, journalists, educators, students, professional associations and others (Public Affairs Division);

g. Organizing exhibits highlighting priority themes of the United Nations and exhibits of United Nations publications (United Nations information centres);

h. Providing public enquiry services to respond to oral and written requests for information on the United Nations, including the provision of special kits for teachers (Public Affairs Division, United Nations Information Service at Geneva, United Nations Information Service at Vienna and United Nations information centres);

(ii) Booklets, fact sheets, wallcharts and information kits:

a. Posters depicting special events and other activities of the United Nations; public service announcements, and photographs and other graphic materials (Public Affairs Division);

b. Background notes, booklets and time lines providing updates on past and present peace operations (Public Affairs Division);

c. Briefing papers for students: updating of the millennium briefing papers for students (Public Affairs Division);

d. Brochures on exhibit topics (Public Affairs Division);

e. *Development Update* newsletter: publication of the quarterly newsletter with articles, interviews and analyses explaining United Nations economic and social activities, and its posting on the Internet and dissemination (Public Affairs Division);

f. Directory of non-governmental organizations associated with the Department of Public Information (biennial); *DPI/NGO Link*, a weekly newsletter produced in hard copy and electronically; and the reports of the annual conference for NGOs associated with the Department (Public Affairs Division);

g. *Everything You Always Wanted to Know about the United Nations* and *Discovering the United Nations*: updating and revising these children's publications (Public Affairs Division);

h. Fact sheets and briefing papers to respond to the public's frequently asked questions and concerns: 20 items, new or revised (Public Affairs Division);

i. Information kits on thematic issues with brochures, fact sheets, backgrounders, press releases, etc., used at press conferences and other events (Public Affairs Division and United Nations Information Service at Geneva);

j. Updated current publications (booklets, pamphlets) on thematic issues as appropriate and new publications as necessary (Public Affairs Division);

k. *Statistics for Students*: new publication containing basic statistics on human development, demography and United Nations membership for use primarily by students and teachers at the middle- and high-school levels (Public Affairs Division);

l. United Nations Day wallchart designed for younger audiences, including ideas for celebration of a theme and notes for teachers (Public Affairs Division);

m. Verbatim texts of United Nations documents, treaties and instruments, printed in an attractive format for distribution to non-governmental organizations, Governments, schools, United Nations organizations and others at appropriate public events (Public Affairs Division);

n. Information materials, including feature articles, backgrounders, press releases and brochures on the question of Palestine (Public Affairs Division);

o. Updated United Nations information centre manual providing instructions and guidelines for use by the staff of the United Nations information centres (Information Centres Service);

p. Updated leaflet and flyers explaining the role of United Nations information centres and listing their home pages (Information Centres Service);

q. Updated United Nations information centre directory, as well as posting of the information on the United Nations home page and on the Intranet (Information Centres Service);

r. *The United Nations in Geneva — Questions and Answers* (French and English) (United Nations Information Service at Geneva);

s. Booklets, pamphlets and fact sheets in German, Hungarian and Slovene, and information kits on topical United Nations developments (United Nations Information Service at Vienna);

t. Press kit for the annual report of the Vienna-based International Narcotics Control Board (United Nations Information Service at Vienna);

u. Local-language translations and adaptation of materials produced at Headquarters or by the United Nations system, or local production of information materials (United Nations information centres);

(iii) Press releases, press conferences and briefings:

a. Notifying the media with respect to the availability of information via mailings, electronic mail, faxes and briefings (Public Affairs Division);

b. Organizing panel discussions and expert round tables on relevant thematic topics (Public Affairs Division);

c. Organizing press conferences and briefings to publicize United Nations events, publications, reports, etc., or to explain the outcome of negotiations or other United Nations activities on thematic issues, including on the question of Palestine (Public Affairs Division);

d. Organizing speaking engagements by information officers to brief civil society groups about the work of the United Nations in thematic areas, including on the question of Palestine (Public Affairs Division);

e. Maintaining an outreach programme involving direct contact with the media and non-governmental organizations to further the placement of accurate stories and reports on Middle East issues (Public Affairs Division);

f. Providing promotional and informational materials, including press releases, news-wire alerts and announcements for the *Journal of the United Nations* and the Spokesman's briefing, related to special events (Public Affairs Division);

g. Organizing weekly briefings for non-governmental organizations highlighting United Nations issues and observances and featuring expert speakers from the United Nations, Governments and non-governmental organizations (Public Affairs Division);

h. Organizing special briefings for non-governmental organizations to promote greater awareness of and increased support for United Nations priority programmes, including contacts with key public opinion leaders and senior media representatives (United Nations Information Service at Geneva);

i. Issuing in German as well as other languages press releases produced by the United Nations Information Service at Vienna or by other parts of the Department (United Nations Information Service at Vienna);

j. Responding to oral and written requests for United Nations documents, press releases, publications, posters, films and videos and assisting academic institutions, libraries, non-governmental organizations and others in research and study projects relating to the United Nations (United Nations Information Service at Vienna);

(iv) Special events:

a. Annual conference of Model United Nations organizers (apart from Model United Nations participants) to discuss coordination and conference guidelines and to strengthen their links to the United Nations system (Public Affairs Division);

b. Annual contest for school students worldwide coinciding with the celebration of United Nations Day in association with CyberSchoolBus and non-governmental organizations (Public Affairs Division);

c. Annual one-day international student conference on human rights for grades 5 to 12, in association with selected non-governmental organizations and teachers' groups, involving more than 600 students and teachers (Public Affairs Division);

d. Annual three-day conference for non-governmental organizations on a theme relevant to the contemporary concerns of the United Nations (Public Affairs Division);

e. Annual two-day orientation programme for newly associated non-governmental organizations and commemorative events to publicize the achievements of major peace operations (Public Affairs Division);

f. Four annual "Students' Days" at Headquarters, marking World Environment Day, International Day of Peace, United Nations Day and Human Rights Day, each bringing together more than 200 students, teachers and parents (Public Affairs Division);

g. International seminar for journalists on issues relating to the question of Palestine in 2003 (Public Affairs Division);

h. Memorial meetings and production of panel displays of United Nations peacekeepers and staff members who lost their lives in the service of peace (Public Affairs Division);

i. Promotional activities for special goodwill ambassadors appointed by the United Nations on various thematic issues (Public Affairs Division and United Nations information centres);

j. Outreach activities on United Nations priority themes, special events and other collaborative projects aimed at developing and strengthening partnerships between the United Nations on the one hand and civil society and the private sector on the other (Public Affairs Division and United Nations information centres);

k. Seminars to introduce journalists from developing countries or representatives of special interests to the work of the United Nations on thematic issues (Public Affairs Division);

l. Organization of special events and the promotion of observances of major international days on thematic issues, such as International Women's Day, Human Rights Day, World AIDS Day, World Press Freedom Day, etc., in partnership with United Nations departments, agencies and programmes as well as non-United Nations system partners (Public Affairs Division);

m. Special programmes for the observance of the International Day of Solidarity with the Palestinian People (29 November) and the Week of Solidarity with the Peoples of Non-Self-Governing Territories (beginning 25 May) (Public Affairs Division);

n. Three one-day communication workshops for non-governmental organizations, in partnership with the DPI/NGO Executive Committee (Public Affairs Division);

o. Two annual "Educators' Days" at Headquarters, in association with non-governmental organizations and the New York City and State Boards of Education (Public Affairs Division);

p. Two news missions to the Middle East to promote informed understanding among journalists of issues and developments related to the question of Palestine (Public Affairs Division);

q. Support for educational programmes such as Model United Nations conferences, United Nations curriculum support and teacher training (United Nations information centres);

r. Essay competitions, round tables, panel discussions, fairs and other promotional events designed to attract the attention of the media and the public (United Nations information centres);

s. Observance of international days, years and decades on selected thematic issues, including the presentation of special United Nations reports (United Nations Information Service at Geneva; United Nations Information Service at Vienna and the United Nations information centres);

(v) Technical material:

a. Briefing papers for students in association with CyberSchoolBus (Public Affairs Division);

b. Videoconferences and cyber-chats for students in association with CyberSchoolBus and non-governmental organizations throughout the year (Public Affairs Division);

c. Continuous updates of the system-wide calendar of special events for posting on the United Nations web site (Public Affairs Division);

d. Daily updates of web sites related to peace issues and the development of interactive maps and other graphic materials (Public Affairs Division);

e. Maintenance and updating of the Joint United Nations Information Committee web site (Office of the Under-Secretary-General and Public Affairs Division) and maintenance and updating of the United Nations web site with a calendar and synopsis of each exhibit and related visual materials (Public Affairs Division);

f. Maintenance of a database servicing non-governmental organizations associated with the Department, including speakers' biographies and contact information, calendars, *DPI/NGO Link* newsletter and reference materials on the annual NGO conference and the NGO association process (Public Affairs Division);

g. PowerPoint and/or CD-ROM presentations about the United Nations work on various thematic issues for use in briefings and advocacy campaigns (Public Affairs Division);

h. Updating and coordination of input for the UN Works web site (Public Affairs Division);

i. Upgrading and updating of the web site for the NGO Section, providing news items, calendars of events, an NGO directory and a "cybergallery" of photos of the Department's NGO events (Public Affairs Division);

j. Development and maintenance of the CyberSchoolBus web site and creation of the design and appropriate content tailored for students and teachers (Office of the Under-Secretary-General);

k. Development and maintenance of United Nations web sites with other departments and offices and design and formatting of multilingual content for information campaigns (Office of the Under-Secretary-General);

l. Development, maintenance and coordination of the United Nations web sites in the six official languages; provision of guidelines and instructions on web page creation; and management of web sites and administration of posting rights (Office of the Under-Secretary-General);

m. The United Nations and business: development and maintenance of a web site tailored to the private sector; and the United Nations and civil society: development and maintenance of a web site tailored to civil society representatives (Office of the Under-Secretary-General);

n. Development of content for NGO calendars of events and the United Nations Office at Geneva media events calendar and maintenance of the web page promoting the guided tours at the Palais des Nations (United Nations Information Service at Geneva);

o. Design, updating and maintenance of the Information Centres Service home page (Information Centres Service);

p. Continuous maintenance and development of the web site of the United Nations Information Service at Vienna (United Nations Information Service at Vienna);

q. Establishment, as appropriate, of web sites in local languages (United Nations information centres);

(vi) Seminars for outside participants:

a. Ad hoc workshops and seminars for teachers to give guidance on teaching about the United Nations and seminars for journalists on reporting on specific United Nations-related topics, such as drug control and crime prevention (United Nations Information Service at Vienna);

b. Annual three-day seminars for students from client countries to brief them on topical United Nations issues as well as the work of the Vienna-based programmes (United Nations Information Service at Vienna);

c. Geneva graduate study programme, an annual three-week seminar for 100 students from around the world (United Nations Information Service at Geneva);

d. Seminars on United Nations activities for the media, government representatives, non-governmental organizations, students, educational institutions, professional associations and parliamentarians (United Nations Information Service at Geneva);

(c) International cooperation and inter-agency coordination and liaison

(i) Coordination of arrangements for the participation of the United Nations system in international expositions, including in the 2005 World Expo in Seto City, Japan, and contractual arrangements with the host country (Office of the Under-Secretary-General and Public Affairs Division);

(ii) Organization of one three-day annual session of the Joint United Nations Information Committee and approximately two to four ad hoc meetings annually (Office of the Under-Secretary-General and Public Affairs Division);

(iii) Publication of the Joint United Nations Information Committee Information Exchange Bulletin, five times a year, covering the upcoming and recently completed public information products and activities by member organizations (Office of the Under-Secretary-General and Public Affairs Division);

(iv) Maintenance and expansion of the NGO Resource Centre at Headquarters (Public Affairs Division), holding of monthly meetings with NGO representatives seeking information and attendance at monthly meetings of the DPI/NGO Executive Committee and the Economic and Social Council Committee on Non-Governmental Organizations (Office of the Under-Secretary-General and Public Affairs Division);

(v) Provision of outreach to non-governmental organizations and processing of recommendations for the Department's Committee on Non-Governmental Organizations (Public Affairs Division);

(vi) Publication of the annual Joint United Nations Information Committee directory (Office of the Under-Secretary-General and Public Affairs Division) and holding of briefings for United Nations resident coordinators on the role and activities of United Nations information centres and field offices (Information Centres Service);

(vii) Coordination with Secretariat departments and United Nations system partners regarding information outreach activities by United Nations information centres and field offices (Information Centres Service);

(viii) Participation in briefings, seminars, conferences and other events organized by associated non-governmental organizations (Public Affairs Division and United Nations Information Service at Geneva);

(ix) Participation in meetings with the Swiss national and local authorities and participation in activities of non-governmental organizations, including briefings, workshops, seminars, etc. (United Nations Information Service at Geneva);

(x) Coordination of policies and programmes with the United Nations Development Programme in the management of United Nations information centres integrated with UNDP field offices (Information Centres Service);

(xi) Provision of links for electronic access for non-governmental organizations to the library at the United Nations Office at Geneva (United Nations Information Service at Geneva);

(xii) Provision of logistical and informational support to visiting United Nations officials (United Nations information centres);

(xiii) Provision of representation and meeting coverage services at intergovernmental conferences away from Headquarters at the request of United Nations offices (United Nations information centres);

(xiv) Serving as the focal point for public information for United Nations country teams (United Nations information centres);

(d) Technical cooperation. Training courses, seminars and workshops:

(i) Ad hoc one-day programmes for groups of visiting journalists, as requested by outside organizations, e.g., Freedom Forum (Public Affairs Division);

(ii) Annual six-week training programme for 16 to 20 broadcast and print journalists from developing countries and countries with economies in transition (Public Affairs Division);

(iii) Annual training programme at Headquarters for 9 or 10 Palestinian print journalists and radio and television broadcasters (Public Affairs Division);

(iv) Training workshops or field trips to United Nations project sites for local journalists to promote a better understanding of United Nations issues and projects at the country level (United Nations information centres);

(v) Visits to or organization of training sessions for local United Nations depository libraries (United Nations information centres).

Table 26.8 **Resource requirements: subprogramme 1**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	8 312.6	8 312.6	47	47
Non-post	2 352.0	2 172.5	-	-
Total	**10 664.6**	**10 485.1**	**47**	**47**
Extrabudgetary	232.7	-	-	-

26.25 The programme of activities under subprogramme 1, Promotional services, including information activities on the question of Palestine, is carried out by the Public Affairs Division and will be complemented and supported by the Office of the Under-Secretary-General, the Information Centres Service, the United Nations Information Service at Geneva, the United Nations Information Service at Vienna and United Nations information centres and services. The distribution of resources between the two main organizational units responsible for subprogramme 1 is set out below. The resource requirements for the information services and information centres and field offices appear under the heading "Field implementation".

Table 26.9 **Resource requirements: Public Affairs Division**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	8 312.6	8 312.6	47	47
Non-post	1 767.4	1 587.9	-	-
Total	**10 080.0**	**9 900.5**	**47**	**47**
Extrabudgetary	232.7	-	-	-

26.26 The amount of $9,900,500 provides for the 47 posts reflected in table 26.9 ($8,312,600) and non-post costs ($1,587,900) for a wide range of objects of expenditure to support seminars, conferences, fellowships and all the outputs described above. The overall level of requirements under the Public Affairs Division reflects a decrease of $179,500 under non-post objects of expenditure and is based on the past pattern of expenditure. The reduction occurs mainly under contractual services and general operating expenses.

Table 26.10 **Resource requirements: information activities on the question of Palestine**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Non-post	584.6	584.6	-	-
Total	**584.6**	**584.6**	**-**	**-**

26.27 The amount of $584,600 in non-post requirements provides for the travel of journalists to training programmes and to the Middle East on news missions as well as for associated printing, staff services and general operating expenses.

Subprogramme 2
Information services

Resource requirements (before recosting): $47,774,000

26.28 The subprogramme will be implemented by the News and Media Division, the Office of the Spokesman for the Secretary-General and the Information Centres Service, which will be complemented and supported in their activities by the United Nations Information Service at Geneva, the United Nations Information Service at Vienna and the network of United Nations information centres and field offices.

26.29 The programme of work has been formulated by drawing upon subprogramme 2, Information services, of programme 23, Public information, of the medium-term plan for the period 2002-2005.

26.30 The strategy of the Department for achieving the objective of the subprogramme is to deliver timely, accurate, balanced and, wherever possible, customized news and information materials and services to media organizations in all regions, adapted to their changing needs, utilizing traditional media as well as new information technologies, including the Internet.

26.31 For the biennium 2002-2003, the Department will undertake a major overhaul of the analog technological infrastructure of broadcasting, which will become obsolete soon. Bearing in mind the accelerating integration of new technology across all media, this modernization will involve the conversion of the Department's television and video capacity to digital technology, the increased use of satellite and short-wave systems and the further development of Internet technology for the coordinated production and delivery of news alerts, press releases, live television and radio feeds, sound and video news packages and digitized images. Non-recurrent requirements for the modernization of the television and radio facilities amounting to $3 million are reflected under part XI, Capital expenditures. In order to provide instant, live coverage to broadcasters on demand, television coverage of United Nations events by the United Nations Information Service at Geneva will be expanded. The United Nations Information Service at Vienna will further consolidate its Vienna-based journalist clientele through reliable servicing and an increase in regular briefings.

Table 26.11 **Objectives for the biennium, expected accomplishments and performance indicators**

Objective: To increase the interest and access of news organizations and media to up-to-date news and other information about the Organization and its activities.

Expected accomplishments	*Performance indicators*
(a) An increased level of media coverage of the role of the United Nations in addressing the priority issues before the Organization as set out in the medium-term plan.	(a) The frequency and geographical range of media coverage of United Nations activities and priority issues.
(b) The availability of objective and balanced information to the media, delegations, other audiences and other redisseminators on the role of the United Nations in addressing the priority issues before the Organization as set out in the medium-term plan.	(b) The satisfaction of users with the quality of the information and services provided.

External factors

26.32 The subprogramme is expected to achieve its objectives and expected accomplishments on the assumption that national and international media organizations will participate in partnerships and co-productions and that political, economic and other factors will enable media organizations to access and redisseminate United Nations information material.

Outputs

26.33 During the biennium 2002-2003, the following outputs will be delivered:

(a) Substantive outputs

(i) Recurrent publications:

a. Annual report of the Secretary-General on the work of the Organization (in all 6 official languages) (News and Media Division);

b. *Basic Facts about the United Nations* (biennial, in English, French and Spanish) (News and Media Division);

c. Compendium of Security Council resolutions as well as of the Council's presidential statements (annual, in English and French) (News and Media Division);

d. General Assembly press kit (annual, in English and French) (News and Media Division);

e. *Image and Reality* (annual, in English, French and Spanish) (News and Media Division);

f. Reference paper on United Nations conferences and observances (annual, in English and French) (News and Media Division);

g. *United Nations in Brief* (annual, in 6 languages) (News and Media Division);

(ii) Booklets, fact sheets, wallcharts and information kits: information kits (in English and French) in connection with meetings of the Conference on Disarmament, the Commission on Human Rights and other meetings and special events held at Geneva (United Nations Information Service at Geneva);

(iii) Press releases and press conferences:

a. Holding of briefings and interviews for media correspondents and preparation of background information on United Nations priority issues (Office of the Spokesman for the Secretary-General and United Nations information centres);

b. Maintenance of contact with accredited press, including answering questions and providing information material (Office of the Spokesman for the Secretary-General);

c. Holding of press conferences for the Secretary-General, senior United Nations officials and representatives of Member States and of the United Nations system (Office of the Spokesman for the Secretary-General);

d. Provision of information to the Secretary-General on breaking international news stories and United Nations-related stories in the media (Office of the Spokesman for the Secretary-General);

e. Provision of media liaison for the Secretary-General (Office of the Spokesman for the Secretary-General);

f. Coordination with author offices, the Secretariat and/or information components of United Nations offices to facilitate media outreach on priority activities and events (News and Media Division);

g. Distribution to the media at and away from Headquarters of press releases and selected official United Nations documentation, texts of statements, press kits, etc. (News and Media Division);

h. Facilitation of direct outreach between the media and United Nations officials through the organization of briefing programmes and the arrangement of one-on-one interviews (News and Media Division);

i. Issuance of advisories to media organizations on meetings and other events (News and Media Division);

j. Preparation of notes on press conferences and briefings by delegations and senior Secretariat and other United Nations officials, including the daily briefing by the Spokesman (English, hard copy and electronic) (News and Media Division);

k. Placement of op-ed and other articles by the Secretary-General and senior United Nations officials in print media around the world (News and Media Division);

l. Preparation of press releases, backgrounders and round-ups (hard copy and electronic) on intergovernmental meetings at Headquarters and around the world, special events, speeches of the Secretary-General and Deputy Secretary-General, etc. (English and French) (News and Media Division);

m. Production of news features, interviews and other material for direct utilization by print media around the world (News and Media Division);

n. Maintenance of liaison with and provision of accreditation services to media representatives in their coverage of United Nations activities; answering queries from accredited and outside correspondents and providing them with accurate information (News and Media Division and United Nations Information Service at Geneva);

o. Provision of a daily newspaper clipping service (local and international media) for distribution (News and Media Division and United Nations Information Service at Geneva);

p. Maintenance of daily liaison with the Office of the Spokesman for the Secretary-General at Headquarters, for example to alert the Office of any relevant news regarding Geneva-based activities (United Nations Information Service at Geneva);

q. Holding of press conferences of the Secretary-General, United Nations officials and Member States and production of transcripts on the Secretary-General's press conferences and summaries of briefings by United Nations senior officials (United Nations Information Service at Geneva);

r. Issuance of press releases on proceedings of United Nations meetings at Geneva and on activities of Geneva-based senior United Nations officials for use by media, permanent and observer missions, non-governmental organizations and the Secretariat (United Nations Information Service at Geneva);

s. Production of background and round-up releases, in English and French, on the sessional meetings of United Nations bodies (United Nations Information Service at Geneva);

t. Reissuance of selected press releases produced at Headquarters in English and French (United Nations Information Service at Geneva);

u. Holding of twice-weekly briefings for media correspondents and production of summaries of them as well as of briefings by senior United Nations officials and others (United Nations Information Service at Geneva);

v. Holding of press conferences, meetings and briefings and provision of logistical support during visits of the Secretary-General, United Nations system officials and others (United Nations information centres);

w. Production and dissemination of press releases, articles, fact sheets, booklets, leaflets, press kits, etc., either as local language versions of products from main United Nations offices or as original creations (United Nations information centres);

x. Selective and timely reissuance of Headquarters press releases, often in local languages, for dissemination to the media, government authorities, United Nations system offices and special target audiences (United Nations information centres);

y. Holding of press briefings every second week and ad hoc press conferences as needed (United Nations Information Service at Vienna);

(iv) Meeting coverage:

a. Coverage of the General Assembly, the Security Council and the Economic and Social Council (Public Affairs Division and United Nations Information Service at Geneva);

b. Coverage of annual sessions of the Committee on the Peaceful Uses of Outer Space, the Commission on Crime Prevention and Criminal Justice and the Commission on Narcotic Drugs (United Nations Information Service at Vienna);

c. Coverage of the Human Rights Commission and the Subcommission on the Promotion and Protection of Human Rights (approximately 120 meetings of the Commission and 100 meetings of the Subcommission) (United Nations Information Service at Geneva);

d. Coverage of special United Nations meetings held in Geneva (United Nations Information Service at Geneva);

(v) Technical material:

a. Delivery via electronic mail of a daily news and news alert service on United Nations events, activities and statements to media, government officials, non-governmental organizations and others (News and Media Division);

b. Development and maintenance of the audio-visual United Nations home page, which offers full-text databases to access photos, radio programmes, video features and documentaries (News and Media Division);

c. Maintenance and enhancement of the United Nations News Centre web site, the Secretary-General's web page and the news elements of other sites on the United Nations home page (News and Media Division);

d. Maintenance of the Spokesman's home page (Office of the Spokesman for the Secretary-General);

e. Development and maintenance of the United Nations Office at Geneva web site and updating of information and news on activities. upcoming events and press releases produced in English and French (United Nations Information Service at Geneva);

f. Electronic distribution of press releases, backgrounders and other information material to the field (Information Centres Service);

(vi) Audio-visual resources:

a. Adaptation of news-related video materials for dissemination to television news syndicators and their posting on the United Nations web site in text and graphic form (News and Media Division);

b. Co-production of two thematic videos with other organizations, including United Nations agencies, and ad hoc short video products (News and Media Division);

c. Coverage of the Secretary-General on special field missions (News and Media Division);

d. Electronic outreach to broadcasting organizations, non-governmental organizations, educational institutions, and so on, alerting them to special audio and visual products (monthly) (News and Media Division);

e. Encoding and posting of programmes on the Internet (News and Media Division);

f. Production of the 15-minute annual "Year in Review" programme for distribution on cassette and via satellite in the 6 official languages (News and Media Division);

g. Live production and broadcasting of 15-minute news and current affairs programmes weekdays (News and Media Division);

h. Live radio shows with audience call-ins for feedback purposes (4 times a year) (News and Media Division);

i. Operation, management and maintenance of television and radio studios and facilities, receipt of incoming audio feeds from the field and distribution of television and radio products for live webcasting (daily) (News and Media Division);

j. Maintenance of production arrangements with major national and international television news organizations to ensure increased coverage (News and Media Division);

k. Maintenance, preservation and conservation of United Nations audio and visual archival materials and provision of audio and visual library services (News and Media Division);

l. Production and broadcasting of daily news bulletins and weekly magazine programmes in Kiswahili and Portuguese (News and Media Division);

m. Production and broadcasting or dissemination on tape of eight 15-minute weekly regional magazines and other programmes (News and Media Division);

n. Production and distribution on tape or on the Internet of weekly magazine programmes in Bangla, Bahasa-Indonesia, Creole, Dutch-Papiemento, Hindi, Turkish and Urdu (News and Media Division);

o. Production of 78 interview-based half-hour studio discussion programmes (News and Media Division);

p. Production of background material for television production (B-roll) packages and other compilations for use by broadcasters and producers in their television news programmes and backgrounders (approximately 6 times a year) (News and Media Division);

q. Production of programmes highlighting the advancement of women and gender balance in Arabic, French and Spanish (total of 72 programmes for the biennium) (News and Media Division);

r. Programme coordination, executive production and editorial management of daily broadcast programmes (News and Media Division);

s. Television coverage of the General Assembly, the Security Council (daily) and other meetings, Headquarters photo ops and events and the activities of the Secretary-General, primarily for distribution to news organizations, but also for distribution to delegations, educational institutions and non-governmental organizations and for posting on the United Nations web site (News and Media Division);

t. Two long-form thematic videos on conflict resolution and humanitarian themes (News and Media Division);

u. Archiving of news and field-production television pictures and documentaries and their provision to broadcasters (United Nations Information Service at Geneva);

v. Co-production of television magazine and documentary programmes with Geneva-based United Nations agencies (United Nations Information Service at Geneva);

w. Distribution of television and radio news reports and programmes to international broadcast news agencies and to Headquarters (United Nations Information Service at Geneva);

x. Photo coverage (film and digital) of the activities of the Secretary-General, meetings, conferences and other events and posting of photos on the United Nations web site (News and Media Division and United Nations Information Service at Geneva);

y. Production of documentary programmes on the United Nations (United Nations Information Service at Geneva);

z. Production of radio news reports, interviews and programmes on meetings, press conferences and events and on related activities in the field (United Nations Information Service at Geneva);

aa. Production of the "UN in Action" television series and its adaptation for the CNN World Report programme (News and Media Division and United Nations Information Service at Geneva);

bb. Production of television news reports on meetings, press conferences and events organized at the Palais des Nations in Geneva and on related activities in the field (United Nations Information Service at Geneva);

cc. Provision and maintenance of a satellite feed point for news reports and live and taped studio interviews (United Nations Information Service at Geneva);

dd. Provision and maintenance of radio production and transmission facilities in Geneva (United Nations Information Service at Geneva);

ee. Distribution of radio documentaries, features and magazines to radio stations in the client countries served by the United Nations Information Service at Vienna (United Nations Information Service at Vienna);

ff. Distribution of United Nations video productions to local television networks, non-governmental organizations and educational institutions (United Nations Information Service at Vienna);

gg. Maintenance of capacity to produce brief video presentations in English, German, Hungarian, Slovak and Slovene for a wide audience for regular use and/or for special events (United Nations Information Service at Vienna);

(b) International cooperation and inter-agency coordination and liaison

(i) Assisting United Nations agencies and programmes in coordinating the launching of major reports and establishing contacts with key media (United Nations information centres);

(ii) Serving as an outlet for information from United Nations agencies, funds and programmes and other offices (United Nations information centres).

Table 26.12 **Resource requirements: subprogramme 2**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	30 158.6	29 909.3	180	178
Non-post	17 786.0	17 864.7	-	-
Total	**47 944.6**	**47 774.0**	**180**	**178**
Extrabudgetary	190.0	190.0	-	-

26.34 Subprogramme 2, Information services, will be implemented by the News and Media Division, the Office of the Spokesman for the Secretary-General and the Information Centres Service, which will be complemented and supported in their activities by the United Nations Information Service at Geneva, the United Information Service at Vienna and the network of United Nations information centres and field offices. The resource requirements for information services in Geneva and in Vienna and the information centres and field offices appear under the heading "Field implementation". The distribution of resources among the three main organizational units responsible for the subprogramme is as shown below.

Table 26.13 **Resource requirements: Office of the Spokesman for the Secretary-General**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	1 995.2	2 144.7	10	11
Non-post	193.4	182.7	-	-
Total	**2 188.6**	**2 327.4**	**10**	**11**

26.35 The amount of $2,327,400 provides for: (a) the 11 posts reflected in table 26.13, including the reclassification of one P-4 post to the P-5 level to serve as the main spokesman when the Spokesman and Deputy Spokesman are away on mission and the inward redeployment of one General Service (Other level) post from the Publications Service of the Library and Information Resources Division to provide additional support ($2,144,700); and (b) a range of non-post objects of expenditure, which will be minimally reduced, given past experience. The overall increase in requirements for the Office of the Spokesman for the Secretary-General amounting to $138,800 reflects mainly the reclassification and redeployment of the posts indicated above.

Table 26.14 **Resource requirements: News and Media Division**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	24 423.3	23 987.4	147	144
Non-post	16 701.1	16 860.5	-	-
Total	**41 124.4**	**40 847.9**	**147**	**144**
Extrabudgetary	190.0	190.0	-	-

26.36 The amount of $40,847,900 provides for: (a) the 144 posts reflected in table 26.14, resulting from the inward redeployment of one P-4 post from the Information Centres Service and the outward redeployment of four P-3 posts to the Office of the Under-Secretary-General ($23,987,400); and (b) non-post costs, which will be increased by $159,400 to provide additional resources for coverage of the General Assembly and the Security Council, including related contractual engineering costs. The overall decrease of $276,500 under the News and Media Division reflects the redeployment of posts indicated above, offset by the increase in non-post costs.

Table 26.15 **Resource requirements: Information Centres Service**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	3 740.1	3 777.2	23	23
Non-post	891.5	821.5	-	-
Total	**4 631.6**	**4 598.7**	**23**	**23**

26.37 The amount of $4,598,700 provides for: (a) the 23 posts reflected in table 26.15, resulting from the inward redeployment of one P-5 post from the Office of the Under-Secretary-General and the outward redeployment of a P-4 post to the News and Media Division ($3,777,200); and (b) non-post costs of $821,500, which reflect a reduction of $70,000 in general operating expenses based on experience. The decrease of $32,900 under the Information Centres Service reflects the net result of the redeployment of the posts indicated above and the decrease under general operating expenses based on the pattern of expenditure.

Subprogramme 3
Library services

Resource requirements (before recosting): $17,793,800

26.38 The subprogramme will be implemented by the Library and Information Resources Division, which oversees the Dag Hammarskjöld Library, which will be complemented and supported in its activities by the United Nations Information Service at Geneva, the United Nations Information Service at Vienna and the network of United Nations information centres and field offices.

26.39 The programme of work has been formulated on the basis of subprogramme 3, Library services, of programme 23, Public information, of the medium-term plan for the period 2002-2005.

26.40 The Department will continue to promote the concept of the Library in the direction of a virtual library, with increasing emphasis on the creation and delivery of electronic information, outreach to depository libraries and support for multilingualism. The delivery of customized information directly to the desktops of permanent missions at Headquarters and Secretariat staff worldwide will be expanded. Access to commercially available electronic information will be provided in a cost-effective way through the United Nations system consortium, which affords the members of the consortium more favourable rates.

Table 26.16 **Objectives for the biennium, expected accomplishments and indicators of achievement**

Objective: To facilitate access to timely and up-to-date library products and services for use by delegates, permanent missions of Member States, the Secretariat, researchers and depository libraries worldwide.

Expected accomplishments	*Indicators of achievement*
Faster and greater access by users to products and services of the Library.	(i) User satisfaction with accessibility to the products and services of the Library; (ii) The number of visitors to the Library's web page.

External factors

26.41 The subprogramme is expected to achieve its objectives and expected accomplishments on the assumption that:

(a) The interest of target audiences in electronic information will continue to grow;

(b) United Nations system agencies will continue to cooperate and collaborate, particularly in availing themselves of online services through the consortium;

(c) Prices for online services will remain stable or become more favourable.

Outputs

26.42 During the biennium 2002-2003, the following outputs will be delivered:

(a) Substantive outputs

(i) Recurrent publications:

a. Documents Alert (web-based, updated as required) (Library and Information Resources Division);

b. Index to Proceedings of the Economic and Social Council (1 issue each, 2002 and 2003) (Library and Information Resources Division);

c. Index to Proceedings of the General Assembly (1 issue each, fifty-sixth and fifty-seventh sessions) (Library and Information Resources Division);

d. Index to Proceedings of the Security Council (1 issue each, fifty-sixth and fifty-seventh years) (Library and Information Resources Division);

e. List of depository libraries (1 issue each, 2002 and 2003) (electronic and printed) (Library and Information Resources Division);

f. Quick Users' Guide to UNBIS (United Nations Bibliographic Information System) (electronic and print, updated as required) (Library and Information Resources Division);

g. United Nations System Pathfinder (web-based, updated as required) (Library and Information Resources Division);

h. UNBIS Reference Manual for Bibliographic Description (electronic, updated as required) (Library and Information Resources Division);

i. UNBISNeT: web-based database, including bibliographic, factual and six-language thesaurus files (updated daily) (Library and Information Resources Division);

j. United Nations Documentation: Research Guide: web-based, available in all official languages (updated as required) (Library and Information Resources Division);

k. United Nations Documents Index (4 issues each, 2002 and 2003) (Library and Information Resources Division);

l. United Nations Info Quest (UN-I-QUE): ready reference information on the United Nations (web-based, updated daily) (Library and Information Resources Division);

(ii) Non-recurrent publications:

a. Back-of-the-book indexes for major United Nations publications (Library and Information Resources Division);

b. United Nations document series symbols, 1997-2002 (Library and Information Resources Division);

c. UNBIS Thesaurus (1 edition in each of the 6 official languages) (Library and Information Resources Division);

(iii) Exhibits, guided tours and lectures:

a. Provision of assistance to or participation in exhibits of United Nations information materials in connection with the observance of days, book fairs or other events (United Nations information centres);

b. Organization of workshops on United Nations library services for local librarians and educational institutions (United Nations information centres);

c. Organization of workshops or briefings for information officers of the United Nations information centres or for reference librarians (Information Centres Service);

(iv) Booklets, fact sheets, wallcharts and information kits:

a. In cooperation with the Dag Hammarskjöld Library, updating guidelines for use by United Nations information centres reference librarians (Information Centres Service);

b. Publication and/or updating of brochures on the United Nations information centres library services (United Nations information centres);

(v) Special events: screening of United Nations films and videos for educational purposes and in connection with observances and special events (United Nations information centres);

(vi) Technical material:

a. Compilation of the bibliographic portion of the *United Nations Juridical Yearbook* (Library and Information Resources Division);

b. Coordination of the shared indexing network with United Nations libraries away from Headquarters (Library and Information Resources Division);

c. Providing effective access to online information services covering subjects of interest to the Organization (Library and Information Resources Division);

d. Expansion of selective dissemination of information services (Library and Information Resources Division);

e. Expansion of the United Nations system consortium for external online information services with a view to obtaining more favourable rates (Library and Information Resources Division);

f. Maintenance and expansion of Dag Hammarskjöld Library web sites in all official languages and maintenance of its computer hardware, software and databases (Library and Information Resources Division);

g. Provision of loan and interlibrary loan services, with increased emphasis on delivery of electronic documents (Library and Information Resources Division);

h. Provision of reference and research services, including responding to an increased volume of electronic mail queries from users worldwide (Library and Information Resources Division);

i. Digitization of retrospective United Nations documents of major organs, in all languages, covering certain years from microfiche or hard copy for uploading to the optical disk system (Library and Information Resources Division);

j. Selection, acquisition and weeding of core information sources in traditional media (books, serials, government documents, etc.) (Library and Information Resources Division);

k. Collection, checklisting, indexing, maintenance and preservation of United Nations documents (Library and Information Resources Division);

l. Preparation of UNBIS Thesaurus records in all official languages to allow multilingual retrieval from UNBIS and the optical disk system (Library and Information Resources Division);

(b) International cooperation, inter-agency coordination and liaison

(i) Ensuring that depository libraries receive their entitlements, including arranging for the conversion of entitlements from hard copy to electronic format (Library and Information Resources Division);

(ii) Networking with professional library associations and active participation in the Global Legal Information Network (Library and Information Resources Division);

(iii) Networking with United Nations system libraries through inter-agency meetings (Library and Information Resources Division);

(iv) Oversight of depository libraries, regular outreach through correspondence and electronic mail and electronic delivery of documents (Library and Information Resources Division);

(v) Enhancement of joint library services provided by the local United Nations system offices and, where possible, the development of a common United Nations system library (United Nations information centres);

(c) Technical cooperation

(i) Advisory services: provision of advisory services to departmental reference collections at Headquarters as well as United Nations libraries in the field (Library and Information Resources Division);

(ii) Training courses, seminars and workshops: training programmes for delegates, permanent mission staff, United Nations staff, government officials, depository librarians, non-governmental organizations and interns (Library and Information Resources Division).

Table 26.17 **Resource requirements: subprogramme 3**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	16 066.5	15 676.3	106	103
Non-post	2 514.7	2 117.5	-	-
Total	**18 581.2**	**17 793.8**	**106**	**103**

26.43 The amount of $17,793,800 provides for: (a) the 103 posts reflected in table 26.17, resulting from the inward redeployment of one P-5 post from the Office of the Under-Secretary-General in exchange for a P-4 post, the outward redeployment of a P-3 post to the Executive Office and the outward redeployment of two General Service posts to the Office of the Under-Secretary-General ($15,676,300); and (b) non-post objects of expenditure to support the outputs described above. The overall decrease of $787,400 reflects the redeployment of the posts indicated above and decreases of non-post resources ($397,200), mainly under general operating expenses, and supplies and materials based on the pattern of expenditure.

Subprogramme 4
Publication services

Resource requirements (before recosting): $9,752,300

26.44 The subprogramme will be implemented by the Publications Service of the Library and Information Resources Division.

26.45 The programme of work has been formulated on the basis of subprogramme 4, Publication services, of programme 23, Public information, of the medium-term plan for the period 2002-2005.

26.46 The Department of Public Information coordinates the publication policies for print and electronic products, including the efficient and timely provision of graphic design and production coordination services to the Secretariat. The Department also oversees the publications programme of the United Nations through the Publications Board. Furthermore, it provides cartographic and geographic information system services, including to the Security Council.

Table 26.18 **Objectives for the biennium, expected accomplishments and indicators of achievement**

Objective: To increase readership of United Nations publications in all formats, to increase understanding of the breadth of its activities and to develop support for the Organization. The Department of Public Information will improve the efficiency and cost-effectiveness of the Organization's publication and distribution processes.

Expected accomplishments	*Indicators of achievement*
Increased interest in United Nations publications.	(i) An increase in the number of subscriptions to United Nations publications; (ii) An increase in the number of publications sold; (iii) An increase in the number of visitors to the web sites of United Nations publications.

External factors

26.47 The subprogramme is expected to achieve its objectives and expected accomplishments on the assumption that:

(a) The cost of printing remains stable or becomes more favourable;

(b) Public opinion towards the principles and activities of the United Nations remain favourable;

(c) The market for published material on the United Nations will be receptive to United Nations sales publications and non-sales publications.

Outputs

26.48 During the biennium 2002-2003, the following substantive outputs will be delivered:

(a) Recurrent publications:

(i) *United Nations Chronicle* (quarterly, in the 6 official languages);

(ii) *United Nations Development Business* procurement publication and its supplements (twice-monthly, multilingual) (XB);

(iii) *Yearbook of the United Nations* (annual, in English);

(b) Technical material:

(i) Cartographic products and geographic information services in support of substantive activities of the Secretariat, including its response to requirements of the Security Council, as well as editorial control services for all maps issued by the Organization;

(ii) Design services for the Secretariat, from initial concept to computer-generated electronic files for printing; design of logos, posters, books and press kits; and maintenance of an electronic cross-platform archive of all official logos of the United Nations;

(iii) Production oversight and management of all official publications, in close cooperation with the Department of General Assembly Affairs and Conference Services and author

departments, provision of advice on printing costs and options and preparation of technical specifications for print materials;

(iv) Online version of the *United Nations Chronicle* (quarterly, in English and French); and *United Nations Development Business* (twice-monthly, multilingual) (XB).

Table 26.19 **Resource requirements: subprogramme 4**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	8 196.0	8 083.6	49	48
Non-post	688.6	1 668.7	-	-
Total	**8 884.6**	**9 752.3**	**49**	**48**
Extrabudgetary	3 116.6	3 346.0	12	12

26.49 The amount of $9,752,300 provides for: (a) the 48 posts reflected in table 26.19, resulting from the outward redeployment of one General Service (Other level) post to the Office of the Spokesman for the Secretary-General ($8,083,600); and (b) non-post objects of expenditure ($1,668,700), consisting mainly of contractual services. The overall increase of $867,700 reflects the redeployment of the post indicated above and an increase, mainly under contractual services, primarily for publication of the *United Nations Chronicle* in six languages and publication of the *Yearbook of the United Nations*.

Field implementation

Provision of support to subprogrammes 1, 2 and 3

Resource requirements (before recosting): $41,903,500

26.50 Pursuant to paragraph 25 of resolution 54/249 and as indicated in paragraphs 26.11 to 26.14 above, the programme budget of the Department of Public Information for the biennium 2002-2003 has been restructured. Accordingly, the organizational units whose activities fall under more than one subprogramme have been grouped together under the present heading. These are the United Nations Information Service at Geneva, the United Nations Information Service at Vienna and the information component of the United Nations information centres and field offices.

26.51 The programme of activities of the organizational units of the Department that provide support in carrying out the public information programme under subprogramme 1, Promotional services, subprogramme 2, Information services, and subprogramme 3, Library services, of the medium-term plan for the period 2002-2005 are included under the programme of activities for the respective subprogramme.

26.52 The primary objective of the United Nations Information Service at Geneva is to promote the goals and activities of the United Nations and other international agencies headquartered at Geneva through the provision of promotional and informational services. The Service also provides coverage, in English and French, of meetings of the United Nations. Support is also provided to visiting or Geneva-based special envoys of the Secretary-General. The Service will pursue a strategic approach to information and communications by enhancing working relations with media

representatives and forging new partnerships with all elements of civil society. The primary end-users of the outputs of the Service will be the 251 accredited resident correspondents and visiting correspondents, the permanent missions in Geneva and the Geneva-based representatives of non-governmental organizations. The other end-users receiving information will be the press corps and non-governmental organizations at Headquarters and the United Nations information centres.

26.53 The Service will manage documentation and the Internet, including the establishment of facilities for webcasting briefings and press conferences and other events to allow for faster, more comprehensive and cost-effective access to information by end-users. The Service will strengthen its information programme through public activities, such as its operation of guided tours of the Palais des Nations and other forms of public outreach. The use of the Geneva-based redisseminators will be strengthened to promote throughout the world the messages of the United Nations emanating from Geneva. In addition, activities in the domain of information technology, especially regarding the Internet and webcasting capabilities, will be expanded.

26.54 The United Nations Information Service at Vienna serves as the United Nations Information Centre for Austria, Hungary, Slovakia and Slovenia and provides public information and promotional services for the Director-General and his/her Office, the United Nations Office at Vienna, the United Nations Office for Drug Control and Crime Prevention, the International Narcotics Control Board, the Office for Outer Space Affairs and the International Trade Law Branch. The overall aim of the Service is to increase the awareness and deepen the understanding of the work and purposes of the United Nations as a whole for the widest public audiences in the countries it serves and to strengthen the understanding of the work of the Vienna-based United Nations programmes worldwide. As a regional outpost of the Department of Public Information, the Service will continue to aim at fulfilling in a reliable, professional and timely manner all public information tasks. The emphasis of the Service in the biennium 2002-2003 will be to improve the quality of services provided to the media accredited to the United Nations Office at Vienna and to increase its outreach activities towards all other target audiences, especially students and teachers, non-governmental organizations, the business community and other civil society groups. To this end the Service will expand its innovative use of web-based information technologies.

26.55 The United Nations information centres (64) and the information components of the United Nations field offices (8) serve as branch offices of the Department of Public Information. They are responsible for promoting greater public understanding and support for the aims and activities of the United Nations and for disseminating information on the work of the Organization to audiences as widely as possible through the media, governmental and non-governmental organizations, educational institutions and other sectors of civil society.

26.56 To that end, emphasis will be placed on implementing, at the national level, information campaigns on issues of priority concern to the international community. To mobilize support for those campaigns, partnerships and collaborative arrangements with key constituencies at the local level, including the media, non-governmental organizations, educational institutions, professional and business organizations and other segments of civil society, will be strengthened.

26.57 In its resolution 55/136 B, the General Assembly noted with great concern the imbalance in the resources available to the United Nations information centres in developed versus developing countries, and requested the Secretary-General to examine the situation thoroughly, taking into account all relevant factors. Reference is therefore made to the report of the Secretary-General on the equitable disbursement of resources to United Nations information centres (A/AC.198/2001/5).

Table 26.20 **Resource requirements: field implementation**

Category	Resources (thousands of United States dollars) 2000-2001	Resources (thousands of United States dollars) 2002-2003 (before recosting)	Posts 2000-2001	Posts 2002-2003
Regular budget				
Post	30 184.6	30 234.1	307	307
Non-post	12 085.7	11 669.4	-	-
Total	**42 270.3**	**41 903.5**	**307**	**307**
Extrabudgetary	1 572.9	1 710.8	-	-

26.58 The public information activities related and complementary to the programmes of activities under subprogrammes 1, 2 and 3 of the medium-term plan for the period 2002-2005 will be provided by the United Nations Information Service at Geneva, the United Nations Information Service at Vienna, the 64 United Nations information centres and the 8 field offices. The distribution of resources among those organizational units is shown in tables 26.21 to 26.24.

Table 26.21 **Resource requirements: United Nations Information Service at Geneva**

Category	Resources (thousands of United States dollars) 2000-2001	Resources (thousands of United States dollars) 2002-2003 (before recosting)	Posts 2000-2001	Posts 2002-2003
Regular budget				
Post	3 770.0	3 770.0	23	23
Non-post	951.1	957.7	-	-
Total	**4 721.1**	**4 727.7**	**23**	**23**

26.59 The amount of $4,727,700 provides for: (a) the continuation of the 23 posts reflected in table 26.21 ($3,770,000); and (b) non-post costs of $957,700, which reflect a slight increase ($6,600) due to an increase under contractual services offset by a reduction under general operating expenses.

Table 26.22 **Resource requirements: United Nations Information Service at Vienna**

Category	Resources (thousands of United States dollars) 2000-2001	Resources (thousands of United States dollars) 2002-2003 (before recosting)	Posts 2000-2001	Posts 2002-2003
Regular budget				
Post	1 124.3	1 124.3	9	9
Non-post	189.3	196.4	-	-
Total	**1 313.6**	**1 320.7**	**9**	**9**

26.60 The amount of $1,320,700 provides for: (a) the continuation of the nine posts reflected in table 26.22 ($1,124,300); and (b) non-post costs ($196,400) for a range of objects of expenditure, slightly increased to provide for the maintenance of data-processing equipment.

Table 26.23 **Resource requirements: United Nations field offices, information component**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	1 619.8	1 669.3	12	12
Non-post	774.4	774.4	-	-
Total	**2 394.2**	**2 443.7**	**12**	**12**

26.61 The amount of $2,443,700 provides for: (a) the continuation of the 12 posts in eight countries reflected in table 26.23, including the reclassification of three Local level posts to the National officer level ($1,669,300); and (b) non-post costs ($774,400), at the maintenance level, for supporting expenditures.

Table 26.24 **Resource requirements: United Nations information centres**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2000-2001*	*2002-2003 (before recosting)*	*2000-2001*	*2002-2003*
Regular budget				
Post	23 670.5	23 670.5	263	263
Non-post	10 170.9	9 740.9	-	-
Total	**33 841.4**	**33 411.4**	**263**	**263**
Extrabudgetary	1 572.9	1 710.8	-	-

26.62 The amount of $33,411,400 provides for: (a) the continuation of the 263 posts in 64 countries reflected in table 26.24 ($23,670,500); and (b) non-post costs ($9,740,900) reflecting a reduction in requirements for general operating expenses and furniture and equipment based on experience ($430,000).

C. Programme support

Resource requirements (before recosting): $5,883,500

26.63 The Executive Office provides the administrative, managerial and programme support necessary for the implementation of the mandated activities of the Department of Public Information. It assists the Under-Secretary-General in the preparation of the medium-term plan, the preparation, administration and monitoring of the programme budget and the management of trust funds and extrabudgetary resources; provides relevant support services for the efficient utilization of human resources; and plans, controls and coordinates requirements related to general office administration. It also handles the Department's information technology needs, including the maintenance and upgrading of computer equipment and user applications.

Table 26.25 **Resource requirements: programme support**

Category	Resources (thousands of United States dollars) 2000-2001	Resources (thousands of United States dollars) 2002-2003 (before recosting)	Posts 2000-2001	Posts 2002-2003
Regular budget				
Post	3 259.0	3 254.0	22	22
Non-post	2 214.8	2 629.5	-	-
Total	**5 473.8**	**5 883.5**	**22**	**22**

26.64 The amount of $5,883,500 provides for: (a) the 22 posts shown in table 26.25, reflecting the net effect of the outward redeployment of a P-4 post to the Office of the Under-Secretary-General to strengthen the development, maintenance and enrichment of the United Nations web site and the inward redeployment of a P-3 post from the Dag Hammarskjöld Library to reflect the realignment of functions ($3,254,000); and (b) non-post costs ($2,629,500) for a broad range of objects of expenditure. The increase of $409,700 reflects the increased requirement under general operating expenses based on the pattern of expenditure, mainly under communications, and under furniture and equipment for the upgrading and replacement of obsolete data-processing equipment.

Table 26.26 **Summary of follow-up action taken to implement relevant recommendations of the internal and external oversight bodies and the Advisory Committee on Administrative and Budgetary Questions**

Brief description of the recommendation	*Action taken to implement the recommendation*
General Assembly	
The General Assembly requested the Secretary-General to take into account the views of host countries before deciding to merge or close United Nations information centres; to consult with Member States in which information centres were merged or closed, with a view to reviving them; and to review earlier cases of mergers of information centres with UNDP, with a view to determining whether such mergers resulted in diminished dissemination of public information (resolution 54/249, paras. 152-154).	In response to General Assembly resolutions 54/82 of 6 December 1999 and 54/249, the Department of Public Information requested the Governments of Member States hosting integrated information centres to express their views on the functioning of the United Nations information centres in their respective capitals. They were also requested to rate the performance of the respective centres and to provide comments and suggestions for improving the overall functioning of the centres. The survey results are contained in document A/AC.198/2000/3.
The General Assembly recognized that radio broadcasting was one of the most effective and far-reaching media available to the Department of Public Information, and requested the Secretary-General to ensure the implementation of the radio pilot project as soon as possible, utilizing extrabudgetary resources and the $496,300 included in the 2000-2001 budget and, if required, other redeployable resources within the Department's approved budget (ibid., paras. 155 and 156).	In response to resolutions 54/82 and 54/249, a radio pilot project in the six official languages was launched in August 2000. The programme, consisting of news, views, interviews, background reports and features on a variety of United Nations issues, is produced weekdays and is broadcast by a network of partner radio stations in different regions of the world. The radio pilot project is designed to test the production capacity, technical feasibility and market demand for radio-broadcast information in various parts of the world. A progress report on the implementation of the project will be submitted to the Committee on Information at its twenty-third session, in May 2001. A decision on the future of the project is expected at the fifty-sixth session of the General Assembly.
The General Assembly emphasized the need for the United Nations to have a coordinated public information strategy that would bring activities of different parts of the Secretariat together in an integrated way (ibid., para. 160).	The Under-Secretary-General for Communications and Public Information and the senior staff of the Department of Public Information participate in the meetings of both the Communications Group and the Strategic Communications Planning Group, which are aimed at better integrating information into the work of the entire United Nations system and at enhancing public awareness of the Organization. In addition, the Department, in coordination with the Executive Office of the Secretary-General, the Department of Peacekeeping Operations, the Department of Political Affairs and the Office for the Coordination of Humanitarian

Brief description of the recommendation	*Action taken to implement the recommendation*
	Affairs, as well as other partners within the United Nations system, has taken the lead in developing integrated media strategies for a number of field missions and in establishing their public information capacity.
The General Assembly requested the Secretary-General to review the role of the Public Affairs Division, the News and Media Division, the Office of the Spokesman for the Secretary-General and the Office of External Relations, and to consider their staffing levels in the context of the 2002-2003 budget (ibid., para. 162).	The Secretary-General has reviewed the situation as part of the preparations for formulating the present budget.
The General Assembly requested the Secretary-General to optimize the capacity of the Department of Public Information to disseminate information on all activities in preparation for the United Nations Year of Dialogue among Civilizations (2001) (ibid., para. 163).	The Department has designated a focal point to assist the Personal Representative of the Secretary-General for the Year. In the context of promoting the Year, a briefing of the Joint United Nations Information Committee by the Personal Representative of the Secretary-General was organized in July 2000; consequently, the Committee committed itself to participating in the implementation of the Year's programme. The NGO Section of the Department has integrated briefings on the Year in its weekly NGO briefing programme. The World Family Organization made it the theme of the NGO Conference co-sponsored by the Department of Public Information and the Department of Economic and Social Affairs in December 2000. Similarly, a briefing by the Personal Representative of the Secretary-General was organized for the participants in the 2000 training programme for broadcasters and journalists from developing countries. The United Nations information centres are carrying out a wide range of activities related to the Year of Dialogue among Civilizations.
The General Assembly requested the Secretary-General to make arrangements to optimize the capacity of the Department of Public Information to undertake activities pertaining to the International Year for the Culture of Peace in 2000 and the International Decade for a Culture of Peace and Non-violence for the Children of the World (2001-2010) (ibid., para. 164).	Web sites on those observances will be prepared. Furthermore, the Department plans to develop system-wide thematic information campaigns on priority issues dealing in particular with peace and security issues, including a culture of peace and non-violence, and economic and social development, including the eradication of poverty, combating racism and promoting human rights. The United Nations Information Centres are carrying out a wide range of activities related to the Year and the Decade for a Culture of Peace.

Brief description of the recommendation	*Action taken to implement the recommendation*
The General Assembly requested the Secretary-General to improve and update the access and retrieval of documents from the United Nations web sites and from the optical disk system equally in the six official languages at all duty stations by March 2000 (resolution 54/248 E, para. 2).	Access and retrieval of documents from the United Nations web sites and from ODS has been improved considerably. In the case of ODS, the Information Technology Services Division continues to work on further improvements. The Dag Hammarskjöld Library is digitizing General Assembly and Security Council documents retrospectively in the official languages for uploading to ODS. Furthermore, the UNBIS Thesaurus file will be completed in all official languages by mid-2001 and will be made available to ODS to permit subject searching for parliamentary documents in the six official languages.
The General Assembly requested the Secretary-General to ensure that equal treatment of the six official languages is taken into account in the course of development, maintenance and enrichment of United Nations web sites (ibid., para. 4).	The Department adheres strictly to this request. The Arabic, Chinese, Russian and Spanish sites have been enhanced with a view to bringing them to the level of the English and French sites.
Advisory Committee on Administrative and Budgetary Questions (A/54/7)	
In the opinion of the Advisory Committee, the role of the Publications Board was too passive, and not much progress was reported on making the Board more effective. The Board should establish means by which it can ascertain the extent to which departments supervise effectively the content of their publications and how they are meeting the needs of end-users (chap. I, para. 71).	The Advisory Committee's concerns regarding the content of publications were brought to the attention of various departments. In the context of the preparation of the 2002-2003 publications programme, all Secretariat departments and entities were asked to report to the Board on the mechanisms being used for quality control and user feedback. From the responses received, it is clear that departments have recognized the need to enhance the quality of their publications, and a variety of measures are being utilized, depending upon the type of publications being issued. The regional commissions have indicated that they have reactivated local publications committees to recommend mechanisms for determining quality. The Office of the United Nations High Commissioner for Human Rights has indicated that it has established a committee to advise on the consistency and quality of publications. In order to take an active role in electronic publishing matters, the Publications Board is in the process of issuing a set of guidelines on electronic publishing.

Brief description of the recommendation	*Action taken to implement the recommendation*
The Advisory Committee considered the limitations on the use of electronic media for United Nations publications and recommended that the Secretariat address the issue in a central and coordinated fashion with a view to improving electronic access in developing countries (ibid., para. 77).	The Department of Public Information collaborates with the Economic and Social Council on the high-level meeting on information technology for the world. As part of its efforts to improve electronic access in developing countries, the Department conducted seminars in two developing countries on training government officials in accessing United Nations information on the Internet and creating web pages.
The Advisory Committee reiterated its previous recommendation that information on the extent of use of new technology in United Nations operations, including information on the related investment in infrastructure, hardware and software, be submitted to the Committee in the context of future proposed programme and peacekeeping budgets (ibid., para. 88).	The programme budget for the biennium 2002-2003 includes requirements for upgrading the communication facilities of the Department.
The Advisory Committee concluded that there was no coordinated policy within the Secretariat regarding the development and hosting of web sites. The Committee recommended that the Department of Public Information, together with the Information Technology Services Division, take the leading role in providing coordination and advice (ibid., para. 91).	Discussions are under way between the Department of Public Information and the Information Technology Services Division of the Department of Management to engage hosting services for the Internet. As coordinator of the United Nations web site, the Department provides advice and guidance regarding the presentation of material, software and maintenance training to those responsible for these sites. General guidelines by the Department have been made available on the Intranet for the Secretariat since 1998.
The Advisory Committee recommended that the Secretary-General continue to inform Member States, in conjunction with proposed programme budgets, about pilot projects that he has undertaken and the results achieved. In this connection, the Secretary-General should take into account the views expressed by the Committee in its first report on the proposed programme budget for the biennium 1998-1999 and subsequent decisions of the General Assembly and other relevant intergovernmental bodies (ibid., para. 124).	A pilot project for direct radio broadcasting to different regions of the world in the six official languages is ongoing. A report on the progress of the radio pilot project will be submitted to the Committee on Information at its twenty-third session in May 2001. A decision on the matter is expected to be taken by the General Assembly at its fifty-sixth session.

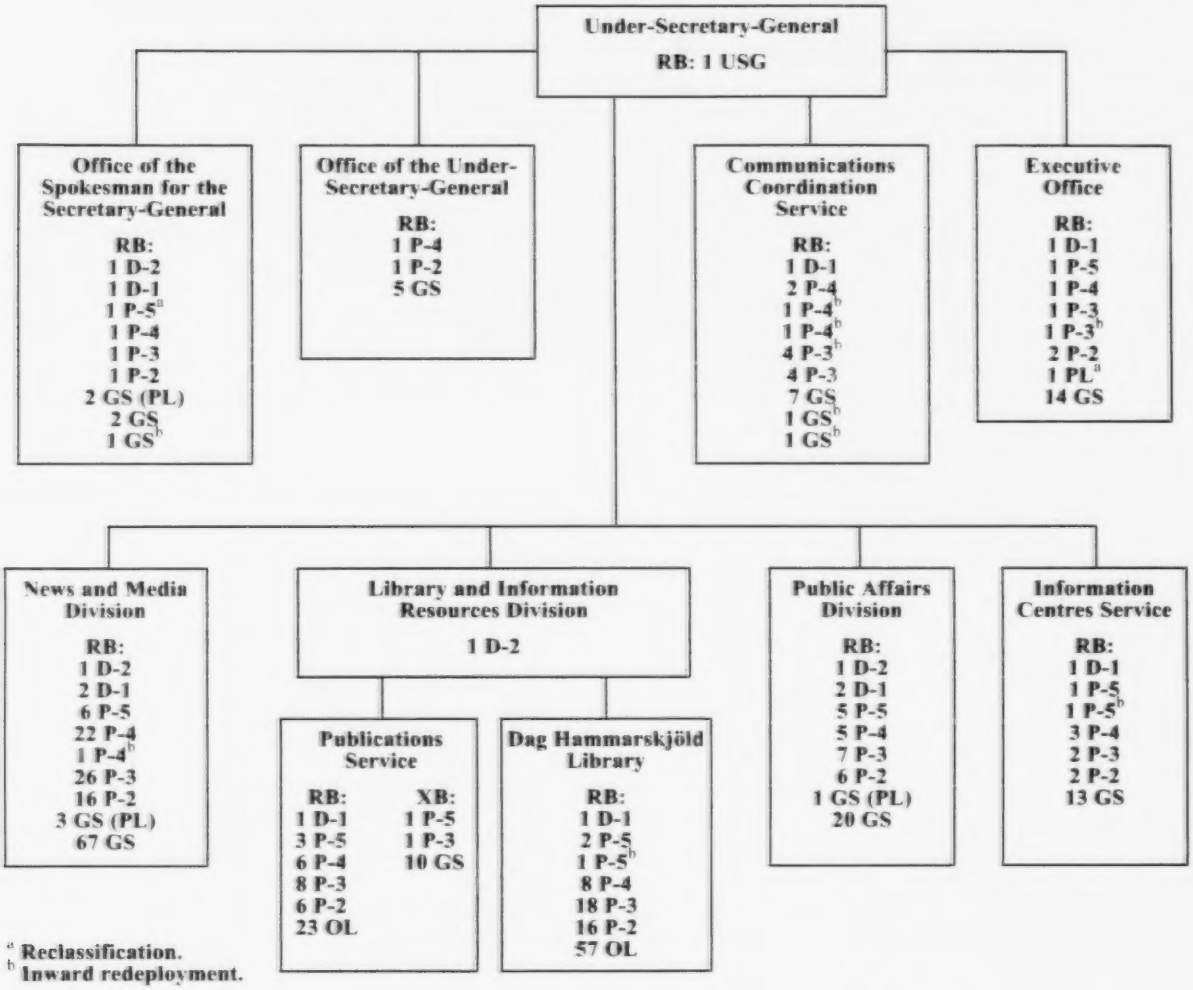
Brief description of the recommendation	*Action taken to implement the recommendation*
The Advisory Committee was of the view that increased use should be made of videoconferencing and that efforts should be made to remove current technological impediments. Furthermore, there was a need to improve coordination and management of videoconferencing facilities (chap. II, para. I.36).	The Department of Public Information is increasing its use of videoconferencing as a means of linking United Nations officials with academic and other groups away from Headquarters. There are benefits insofar as staff time is not spent trying to obtain conference facilities for groups visiting Headquarters and making the attendant arrangements with the Security and Safety Service for such groups. Videoconferencing is a regular part of briefings for non-governmental organizations at various locations, including Vienna, Geneva, Brussels, Nairobi, Buenos Aires, Sante Fé de Bogotá, Port-of-Spain and Mexico City.
The Advisory Committee noted that, whereas the library at Headquarters was under the Department of Public Information, the library at the United Nations Office at Geneva was under conference services. A review of that matter should be undertaken, the results of which should be reported in the proposed programme budget for 2002-2003 (ibid., para. VII.7).	The matter is under review, and no change is proposed at this stage.
With reference to the increase proposed in the 2000-2001 budget, the Advisory Committee expressed concern about the sharp increases in resource requirements for online services and requested that efforts be made to reduce the cost (ibid., para. VII.23).	The Dag Hammarskjöld Library and the Procurement Division are making continuous efforts to reduce the cost of each individual online service. The primary approach is through the United Nations system consortium, managed by the Dag Hammarskjöld Library, which utilizes the collective buying power of United Nations agencies, programmes and offices to achieve substantial volume-driven discounts for access to commercial online services. The expenditures on online services are likely to increase as more and more information vital to the permanent missions and the Secretariat becomes available in this format. The cost of online services is offset by the cancellation of hard-copy or CD-ROM versions of the same titles. The advantages of electronic information include its availability on the desktop in the user's own office, its availability to staff serving at duty stations worldwide, user-friendly search engines and reduced physical handling of volumes and access to a greater volume of information than was possible in hard-copy versions of the same or similar research tools.

Brief description of the recommendation	*Action taken to implement the recommendation*
The Advisory Committee requested that the criteria for determining the level of heads of United Nations information centres be reviewed and the results submitted in the proposed programme budget for the biennium 2002-2003 (ibid., para. VII.26).	Of the 64 information centres, 18 are integrated with UNDP field offices where the UNDP resident representatives serve concurrently as United Nations information centres directors. Fourteen other information centres are headed by the UNDP resident representative/United Nations resident coordinator as Acting Director. Currently, the Department has 40 Professional posts in the United Nations information centres and field offices. The overriding consideration in the distribution of the available Professional posts is to ensure the continued effective functioning of all information centres while taking into account the need to maintain professional, linguistic and regional balance. For the designation of a Director of an information centre at the D-1 level, the following criteria are taken into account: (a) Whether or not the country where an information centre is located is also hosting headquarters of United Nations organs and agencies such as Geneva, Vienna and Nairobi; (b) Whether an information centre provides services to a group of Member States at the regional level; (c) Whether an information centre is the main United Nations presence in the host country and performs a variety of functions on behalf of United Nations organs and agencies. In the light of the above, the current number of nine D-1 level posts will be maintained.
The Advisory Committee recommended that information be provided on the extent to which IMIS was used by programme managers in the management of the activities under their purview (ibid., para. VIII.47).	IMIS is used by programme managers to manage and utilize their human and financial resources more efficiently, particularly in the context of monitoring and anticipating expenditures.
On the question of income from television and similar services, the Advisory Committee recommended that measures be introduced to assess the extent to which the United Nations was using facilities such as television studios, libraries, etc., offered by television companies free of charge (ibid., para. IS2.4).	This arrangement has yielded a number of advantages for the Department of Public Information. It is estimated that the footage acquired under the exchange programme is worth at least $40,000 annually. This footage is used in United Nations television products such as "United Nations in Action", documentaries such as "Armed to the Teeth", the annual "UN Year in Review" and background material for television production

Brief description of the recommendation	*Action taken to implement the recommendation*
	(B-roll) compilations of video images for use by news organizations. Even more valuable, but difficult to quantify, have been the close links the arrangement has fostered with outside broadcasters, particularly in terms of reciprocal services, such as the use of editing facilities during humanitarian missions (by the European Broadcasting Union (EBU) in Kosovo, for example) and the provision by EBU, CNN and others of satellite transmission facilities in remote locations or regions where the United Nations has no access. The exchange of video materials has also made possible ad hoc co-productions with national news organizations. For example, Deutsche Welle and Westdeutscher Rundfunk Fernsehen (Germany) partially financed the cost of a cameraman when a United Nations television producer videotaped United Nations activities in the Caucasus. Through the sharing of video images, the stories about United Nations humanitarian operations in that region were broadcast on national television in Germany. The exchange of video footage has led to similar arrangements with various networks, including Globo in Brazil, Rádio Televisão Portuguesa in Portugal, Mozambican, Georgian and Albanian television and others.
United Nations Board of Auditors (A/55/5, vol. I, chap. II)	
Sale of publications Accounts receivable from the sale of publications as at 31 December 1999 totalled $2.17 million. Of that amount, $0.33 million (15.4 per cent) had not been received for over two years. The Board noted that 195 customers had been extended credit beyond their credit limit. Moreover, there were customers who had been continuously extended credit despite not having settled their accounts for more than two years (para. 73). The Board recommended that the Administration: (a) strictly adhere to the credit limit set for each customer; and (b) regularly review customers' accounts receivable and take steps to recover long-outstanding balances (para. 74).	See the first report of the Secretary-General on the implementation of the recommendations of the Board of Auditors on the accounts of the United Nations for the biennium ended 31 December 1999 (A/55/380, para. 53). Efforts will continue to improve the situation of overdue accounts.

Brief description of the recommendation	*Action taken to implement the recommendation*
Programme management	
The Board reviewed the programme performance report for the biennium 1998-1999 and noted that 49 programmed activities of the Department of Public Information had been terminated without adequate explanation. The Department did not indicate in the four subprogrammes the number of work-months utilized in the implementation of programmes (para. 270).	The Department has reviewed the terminations and reformulations reported for the biennium 1998-1999 and has expressed its intent to ensure more accuracy in future programme performance reports (A/55/380, para. 73).
The Board recommended that the Department comply with established procedures in the preparation of programme performance reports (para. 271).	

Public information
Organizational structure and post distribution for the biennium 2002-2003



[a] Reclassification.
[b] Inward redeployment.

Posts to be redeployed	*From*	*To*
1 P-5	Office of the Under-Secretary-General	Dag Hammarskjöld Library
1 P-5	Communications Coordination Service	Information Centres Service
1 P-4	Information Centres Service	News and Media Division
1 P-4	Executive Office	Communications Coordination Service
1 P-4	Dag Hammarskjöld Library	Communications Coordination Service
4 P-3	News and Media Division	Communications Coordination Service
1 P-3	Dag Hammarskjöld Library	Executive Office
1 General Service (Other level)	Publications Service	Communications Coordination Service
1 General Service (Other level)	Dag Hammarskjöld Library	Office of the Spokesman for the Secretary-General

Annex

Indicative resource requirements
Public information

Table A.26.1 **Requirements by component and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Component	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Executive direction and management	3 987.3	4 931.8	821.4	16.6	5 753.2	406.1	6 159.3
Programme of work	123 728.8	132 128.9	(4 420.2)	(3.3)	127 708.7	6 846.4	134 555.1
Programme support	5 868.5	5 473.8	409.7	7.4	5 883.5	385.0	6 268.5
Total	**133 584.6**	**142 534.5**	**(3 189.1)**	**(2.2)**	**139 345.4**	**7 637.5**	**146 982.9**

(2) *Extrabudgetary*

1998-1999 expenditures	*2000-2001 estimate*	*Source of funds*	*2002-2003 estimates*
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities:	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
354.2	232.7	Trust Fund for Economic and Social Information	-
2 747.0	3 116.6	*Development Forum* Trust Fund	3 346.0
274.8	306.8	Trust Fund for Expanding Public Information Activities in Japan	350.7
5.8	-	Trust Fund for Oral History of the United Nations	-
165.5	793.5	Trust Fund for International Cooperation and Development	-
364.0	925.5	Trust Fund for Education and Communication	1 156.0
1 179.4	1 266.1	Ad hoc government contributions	1 360.1
-	190.0	United Nations Fund for International Partnerships	190.0
-	-	(c) Operational projects	-
5 090.7	**6 831.2**		**6 402.8**
138 675.3	**149 365.7**		**153 385.7**

Table A.26.2 **Requirements by object of expenditure**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	96 048.5	100 495.7	253.2	0.2	100 748.9	5 578.7	106 327.6
Other staff costs	6 383.0	4 894.6	(761.2)	(15.5)	4 133.4	209.0	4 342.4
Travel of representatives	548.5	519.2	19.3	3.7	538.5	29.4	567.9
Travel of staff	967.8	1 358.3	(411.5)	(30.2)	946.8	52.2	999.0
Contractual services	14 156.1	17 538.5	(1 453.0)	(8.2)	16 085.5	869.8	16 955.3
General operating expenses	8 835.3	10 161.1	(402.3)	(3.9)	9 758.8	521.0	10 279.8
Hospitality	154.2	235.4	(3.6)	(1.5)	231.8	12.4	244.2
Supplies and materials	2 844.8	3 411.0	(488.7)	(14.3)	2 922.3	156.9	3 079.2
Furniture and equipment	3 384.9	3 619.2	45.6	1.2	3 664.8	190.9	3 855.7
Grants and contributions	261.5	301.5	13.1	4.3	314.6	17.2	331.8
Total	**133 584.6**	**142 534.5**	**(3 189.1)**	**(2.2)**	**139 345.4**	**7 637.5**	**146 982.9**

(2) *Extrabudgetary*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 estimates*	*2002-2003 estimates*
Posts	1 890.8	1 847.5	1 992.5
Other staff costs	537.0	703.8	919.6
Consultants and experts	-	72.5	72.5
Travel	254.0	366.9	67.1
Contractual services	957.9	1 669.0	1 387.3
General operating expenses	1 209.6	1 830.6	1 652.3
Supplies and materials	139.8	118.8	100.0
Furniture and equipment	33.5	170.7	211.5
Other expenditure	68.1	51.4	-
Total	**5 090.7**	**6 831.2**	**6 402.8**
Total (1) and (2)	**138 675.3**	**149 365.7**	**153 385.7**

Table A.26.3 **Post requirements**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
USG	1	1	-	-	-	-	1	1
D-2	4	4	-	-	-	-	4	4
D-1	20	20	-	-	-	-	20	20
P-5	38	39	-	-	1	1	39	40
P-4/3	148	147	-	-	1	1	149	148
P-2/1	54	54	-	-	-	-	54	54
Subtotal	**265**	**265**	**-**	**-**	**2**	**2**	**267**	**267**
General Service								
Principal level	8	9	-	-	-	-	8	9
Other level	227	226	-	-	10	10	237	236
Subtotal	**235**	**235**	**-**	**-**	**10**	**10**	**245**	**245**
Other								
Local level	191	188	-	-	-	-	191	188
National officers	44	47	-	-	-	-	44	47
Subtotal	**235**	**235**	**-**	**-**	**-**	**-**	**235**	**235**
Total	**735**	**735**	**-**	**-**	**12**	**12**	**747**	**747**

A. Executive direction and management

Table A.26.4 **Requirements by object of expenditure and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	1998-1999 expenditure	2000-2001 appropriation	Resource growth: Amount	Resource growth: Percentage	Total before recosting	Recosting	2002-2003 estimate
Posts	3 810.6	4 318.4	960.6	22.2	5 279.0	380.0	5 659.0
Other staff costs	19.8	116.9	-	-	116.9	6.4	123.3
Travel of staff	88.5	76.0	-	-	76.0	4.2	80.2
Contractual services	26.5	145.1	(79.7)	(54.9)	65.4	3.7	69.1
Hospitality	11.4	27.7	-	-	27.7	1.5	29.2
Supplies and materials	-	-	-	-	-	-	-
Furniture and equipment	30.5	247.7	(59.5)	(24.0)	188.2	10.3	198.5
Total	**3 987.3**	**4 931.8**	**821.4**	**16.6**	**5 753.2**	**406.1**	**6 159.3**

(2) *Extrabudgetary*

1998-1999 expenditure	2000-2001 estimate	Source of funds	2002-2003 estimate
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	-
		Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
		Trust Fund for International Cooperation and	
165.5	793.5	Development	-
		Trust Fund for Education and	
364.0	925.5	Communication	1 156.0
-	-	(c) Operational projects	-
529.5	**1 719.0**	**Total**	**1 156.0**
4 516.8	**6 650.8**	**Total (1) and (2)**	**7 315.3**

Table A.26.5 **Post requirements: Office of the Under-Secretary-General**

	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
Category	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
USG	1	1	-	-	-	-	1	1
D-1	1	1	-	-	-	-	1	1
P-5	2	-	-	-	-	-	2	-
P-4/3	7	13	-	-	-	-	7	13
P-2/1	1	1	-	-	-	-	1	1
Subtotal	**12**	**16**	**-**	**-**	**-**	**-**	**12**	**16**
General Service								
Other level	12	14	-	-	-	-	12	14
Total	**24**	**30**	**-**	**-**	**-**	**-**	**24**	**30**

Resource requirements (before recosting)

Posts

A.26.1 The amount of $5,279,000 provides for the 16 posts in the Professional category and above and 14 posts in the General Service (Other level) category shown in table A.26.5. The growth reflects the net effect of: (a) the outward redeployment of one P-5 post to the Dag Hammarskjöld Library to strengthen the User Services Section of the Library and one P-5 post to the Information Centres Service to provide additional support to that Service; and (b) the inward redeployment of one P-4 post from the Dag Hammarskjöld Library, one P-4 post from the Executive Office and four P-3 posts associated with the development, maintenance and enrichment of the United Nations web site for which the Information Technology Section is responsible, from the News and Media Division, as well as two General Service (Other level) posts from the Dag Hammarskjöld Library. The

redeployment of posts reflects internal reorganization and streamlining within the Department of Public Information.

Other staff costs

A.26.2 Requirements amounting to $116,900, at the maintenance level, cover the cost of personal service contracts for the creation of search programmes for non-English languages and existing databases of the web sites, direct live webcasts and archival of General Assembly meetings and other events, and of short-term external expertise on programming and design work. It will also cover the cost of services related to the online version of the *World Media Handbook*.

Travel of staff

A.26.3 The provision in the amount of $76,000, at the maintenance level, relates to travel of the Under-Secretary-General and other officials of his/her office to attend meetings of the Joint United Nations Information Committee and travel of staff to information centres to increase contacts with the field and to attend the Internet-related meetings and trade shows to keep abreast of the latest technological developments.

Contractual services

A.26.4 The amount of $65,400, reflecting a decrease of $79,700 based on the past pattern of expenditure, is required for training in information technology related to the Department's Internet programme ($44,600), for conducting surveys on the responsiveness of the Department's activities and products to the target audience ($10,200) and for subscriptions to online news services ($10,600).

Hospitality

A.26.5 The provision of $27,700, at the maintenance level, relates to the costs of various official functions, including receptions for the members of the Committee on Information, the annual journalists' round table and the training programme for journalists and broadcasters from developing countries.

Furniture and equipment

A.26.6 Resource requirements in the amount of $188,200, reflecting a decrease of $59,500 based on the past pattern of expenditure, relate to the acquisition of information technology equipment, such as servers, high-powered computers, scanners, audio- and video-processing equipment, printers, Internet development-related software and presentation equipment.

B. Programme of work

Table A.26.6 **Percentage distribution of resources by subprogramme**

Subprogramme	*Regular budget*	*Extrabudgetary*
1. Promotional services	8.2	-
2. Information services	37.4	3.6
3. Library services	13.9	-
4. Publication services	7.7	63.8
Field implementation	32.8	32.6
Total	**100.0**	**100.0**

Table A.26.7 **Requirements by component and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Component	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Programme of work							
1. Promotional services							
a. Public Affairs Division	9 640.1	10 080.0	(179.5)	(1.7)	9 900.5	691.5	10 592.0
b. Information activities on the question of Palestine	559.5	584.6	-	-	584.6	31.9	616.5
2. Information services							
a. Office of the Spokesman for the Secretary-General	1 998.6	2 188.6	138.8	6.3	2 327.4	165.9	2 493.3
b. News and Media Division	37 695.3	41 124.4	(276.5)	(0.6)	40 847.9	2 643.4	43 491.3
c. Information Centres Service	3 292.0	4 631.6	(32.9)	(0.7)	4 598.7	313.0	4 911.7
3. Library services	20 345.3	18 581.2	(787.4)	(4.2)	17 793.8	1 223.6	19 017.4
4. Publication services	9 071.1	8 884.6	867.7	9.7	9 752.3	674.0	10 426.3
Field implementation							
a. Information Service at Geneva	5 510.2	4 721.1	6.6	0.1	4 727.7	57.8	4 785.5
b. Information Service at Vienna	1 825.3	1 313.6	7.1	0.5	1 320.7	22.1	1 342.8
c. United Nations field offices, information component	2 031.6	2 394.2	49.5	2.0	2 443.7	84.2	2 527.9
d. United Nations information centres	31 759.8	33 841.4	(430.0)	(1.2)	33 411.4	939.0	34 350.4
Special conferences	-	3 783.6	(3 783.6)	(100.0)	-	-	-
Total	**123 728.8**	**132 128.9**	**(4 420.2)**	**(3.3)**	**127 708.7**	**6 846.4**	**134 555.1**

(2) *Extrabudgetary*

1998-1999 expenditure	*2000-2001 estimate*	*Source of funds*	*2002-2003 estimate*
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
		Support to extrabudgetary substantive	
-	-	activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
		Trust Fund for Economic and Social	
354.2	232.7	Information	-
2 747.0	3 116.6	*Development Forum* Trust Fund	3 346.0
		Trust Fund for Expanding Public Information	
274.8	306.8	Activities in Japan	350.7
		Trust Fund for Oral History of the United	
5.8	-	Nations	-
1 179.4	1 266.1	Ad hoc government contributions	1 360.1
		United Nations Fund for International	
-	190.0	Partnerships	190.0
-	-	(c) Operational projects	-
4 561.2	**5 112.2**	**Total**	**5 246.8**
128 290.0	**137 241.1**	**Total (1) and (2)**	**139 801.9**

Table A.26.8 **Post requirements**

	Established regular budget posts		*Temporary posts*					
			Regular budget		*Extrabudgetary*		*Total*	
Category	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-2	4	4	-	-	-	-	4	4
D-1	18	18	-	-	-	-	18	18
P-5	35	38	-	-	1	1	36	39
P-4/3	138	131	-	-	1	1	139	132
P-2/1	51	51	-	-	-	-	51	51
Subtotal	**246**	**242**	**-**	**-**	**2**	**2**	**248**	**244**
General Service								
Principal level	8	8	-	-	-	-	8	8
Other level	200	198	-	-	10	10	210	208
Subtotal	**208**	**206**	**-**	**-**	**10**	**10**	**218**	**216**
Other								
Local level	191	188	-	-	-	-	191	188
National officers	44	47	-	-	-	-	44	47
Subtotal	**235**	**235**	**-**	**-**	**-**	**-**	**235**	**235**
Total	**689**	**683**	**-**	**-**	**12**	**12**	**701**	**695**

Subprogramme 1
Promotional services

Table A.26.9 **Requirements by object of expenditure and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	8 142.5	8 312.6	-	-	8 312.6	604.5	8 917.1
Other staff costs	283.5	186.3	-	-	186.3	10.2	196.5
Travel of representatives	494.1	519.2	-	-	519.2	28.4	547.6
Travel of staff	121.5	133.7	-	-	133.7	7.4	141.1
Contractual services	638.6	965.3	(120.0)	(12.4)	845.3	46.2	891.5
General operating expenses	86.7	77.6	(11.3)	(14.5)	66.3	3.6	69.9
Supplies and materials	116.1	139.8	(61.3)	(43.8)	78.5	4.3	82.8
Furniture and equipment	55.1	28.6	-	-	28.6	1.6	30.2
Grants and contributions	261.5	301.5	13.1	4.3	314.6	17.2	331.8
Total	**10 199.6**	**10 664.6**	**(179.5)**	**(1.6)**	**10 485.1**	**723.4**	**11 208.5**

(2) *Extrabudgetary*

1998-1999 expenditure	*2000-2001 estimate*	*Source of funds*	*2002-2003 estimate*
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	-
		Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
		Trust Fund for Economic and Social Information	-
354.2	232.7		
-	-	(c) Operational projects	-
354.2	**232.7**		-
10 553.8	**10 897.3**		**11 208.5**

Table A.26.10 **Post requirements**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	-	-	2	2
P-5	5	5	-	-	-	-	5	5
P-4/3	12	12	-	-	-	-	12	12
P-2/1	6	6	-	-	-	-	6	6
Subtotal	**26**	**26**	**-**	**-**	**-**	**-**	**26**	**26**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	20	20	-	-	-	-	20	20
Subtotal	**21**	**21**	**-**	**-**	**-**	**-**	**21**	**21**
Total	**47**	**47**	**-**	**-**	**-**	**-**	**47**	**47**

A.26.7 The programme of activities under subprogramme 1, Promotional services, including information activities on the question of Palestine, will be implemented by the Public Affairs Division. The distribution of resources among the primary organizational units responsible for subprogramme 1 is shown in tables A.26.11 and A.26.13.

Table A.26.11 **Requirements by object of expenditure and source of funds: Public Affairs Division**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	1998-1999 expenditure	2000-2001 appropriation	Resource growth: Amount	Resource growth: Percentage	Total before recosting	Recosting	2002-2003 estimate
Posts	8 142.5	8 312.6	-	-	8 312.6	604.5	8 917.1
Other staff costs	251.2	164.3	-	-	164.3	9.0	173.3
Travel of representatives	51.0	144.5	-	-	144.5	7.9	152.4
Travel of staff	76.2	82.8	-	-	82.8	4.6	87.4
Contractual services	638.6	864.4	(120.0)	(13.8)	744.4	40.8	785.2
General operating expenses	47.9	41.5	(11.3)	(27.2)	30.2	1.6	31.8
Supplies and materials	116.1	139.8	(61.3)	(43.8)	78.5	4.3	82.8
Furniture and equipment	55.1	28.6	-	-	28.6	1.6	30.2
Grants and contributions	261.5	301.5	13.1	4.3	314.6	17.2	331.8
Total	**9 640.1**	**10 080.0**	**(179.5)**	**(1.7)**	**9 900.5**	**691.5**	**10 592.0**

(2) *Extrabudgetary*

1998-1999 expenditure	2000-2001 estimate	Source of funds	2002-2003 estimate
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
354.2	232.7	Trust Fund for Economic and Social Information	-
-	-	(c) Operational projects	-
354.2	**232.7**		-
9 994.3	**10 312.7**		**10 592.0**

Table A.26.12 **Post requirements: Public Affairs Division**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	-	-	2	2
P-5	5	5	-	-	-	-	5	5
P-4/3	12	12	-	-	-	-	12	12
P-2/1	6	6	-	-	-	-	6	6
Subtotal	**26**	**26**	-	-	-	-	**26**	**26**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	20	20	-	-	-	-	20	20
Subtotal	**21**	**21**	-	-	-	-	**21**	**21**
Total	**47**	**47**	-	-	-	-	**47**	**47**

Resource requirements (before recosting)

Posts

A.26.8 The amount of $8,312,600 provides for the continuation of 26 posts in the Professional category and 21 posts in the General Service category (1 Principal level and 20 Other level), as shown in table A.26.12.

Other staff costs

A.26.9 The amount of $164,300, at the maintenance level, provides for the hiring of external expertise (writers, graphic designers, desktop operator and designer) for the organization of special events,

seminars and promotional activities, as well as additional production assistance for the design and production of exhibits at Headquarters and in the field.

Travel of representatives

A.26.10 The amount of $144,500, at the maintenance level, provides for the travel costs of speakers, primarily from developing countries and countries with economies in transition, to participate in the Department's annual NGO conference at Headquarters; panellists in the weekly briefing programme; and participants in special events and programmes, such as observances of World Press Freedom Day or World AIDS Day. In addition, it covers the travel of journalists from developing countries to attend two seminars.

Travel of staff

A.26.11 The provision of $82,800, at the maintenance level, covers the travel of staff to official meetings overseas, including to the Joint United Nations Information Committee meetings and NGO conferences. It also covers travel costs incurred in connection with the production and installation of exhibits away from Headquarters.

Contractual services

A.26.12 The amount of $744,400, reflecting a decrease of $120,000 based on the past pattern of expenditure, provides for the external translation of print materials into the official languages ($96,900); external printing of promotional materials, such as posters, press kits, a selection of NGO information materials, banners and reports that cannot be printed internally and that are time-sensitive ($378,200); public information production costs related to the organization of special events and the production of exhibits; and NGO weekly briefings, an orientation programme, communications workshops and the purchase of photographs for use in promotional materials ($269,300).

General operating expenses

A.26.13 Requirements amounting to $30,200, reflecting a decrease of $11,300 based on the past pattern of expenditure under miscellaneous services, relate to the cost of subscriptions to online services, journals and newspapers and miscellaneous services associated with the organization of special events and exhibitions.

Supplies and materials

A.26.14 The amount of $78,500, reflecting a decrease of $61,300 based on the past pattern of expenditure, covers the cost of supplies, such as paper and ink, for the internal reproduction of public information materials ($61,500) and the cost of supplies such as film, software and special equipment, including those related to the organization of special events ($17,000).

Furniture and equipment

A.26.15 The amount of $28,600, at the maintenance level, provides for the replacement and upgrading of computers, printers and software and the computing and scanning equipment required for the maintenance of the NGO database ($20,100). It also provides for the cost of replacing document holders and display units for public areas and other equipment used in exhibits ($8,500).

Grants and contributions

A.26.16 The amount of $314,600, including an increase of $13,100 attributable to the increase in the subsistence allowance for participants, offset by decreases under other objects of expenditure, will cover the travel and stipend for participants selected for the annual six-week training programme for broadcasters and journalists from developing countries and countries with economies in transition. The programme was started in 1981 pursuant to General Assembly resolution 35/201 of 16 December 1980.

Table A.26.13 **Requirements by object of expenditure: information activities on the question of Palestine (Public Affairs Division)**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Other staff costs	32.3	22.0	-	-	22.0	1.2	23.2
Travel of representatives	443.1	374.7	-	-	374.7	20.5	395.2
Travel of staff	45.3	50.9	-	-	50.9	2.8	53.7
Contractual services	-	100.9	-	-	100.9	5.4	106.3
General operating expenses	38.8	36.1	-	-	36.1	2.0	38.1
Furniture and equipment	-	-	-	-	-	-	-
Total	**559.5**	**584.6**	**-**	**-**	**584.6**	**31.9**	**616.5**

Resource requirements (before recosting)

Other staff costs

A.26.17 The requirement of $22,000, at the maintenance level, relates to the cost of external expertise for the production of public information material on the United Nations and the question of Palestine and for adapting and updating information material on the question of Palestine for the Internet.

Travel of representatives

A.26.18 Requirements in the amount of $374,700, at the maintenance level, relate to the travel of journalists to one international seminar for journalists on the question of Palestine and to the travel of journalists on two news missions to the Middle East.

Travel of staff

A.26.19 The amount of $50,900, at the maintenance level, will cover the travel of staff to the international seminar for journalists on the question of Palestine and to the Middle East in connection with the two news missions.

Contractual services

A.26.20 The estimated requirement of $100,900, at the maintenance level, relates to the external translation of information material on the United Nations and the question of Palestine ($61,100) and to external printing of materials on the question of Palestine, such as posters, press kits, booklets and brochures.

General operating expenses

A.26.21 The amount of $36,100, at the maintenance level, will cover various general operating expenses, including the rental of conference rooms, communications expenses and local transportation associated with the international seminar for journalists on the question of Palestine and with the two news missions to the Middle East.

Subprogramme 2
Information services

Table A.26.14 **Requirements by object of expenditure and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	25 518.0	30 158.6	(249.3)	(0.8)	29 909.3	2 144.3	32 053.6
Other staff costs	3 968.4	2 200.2	192.9	8.7	2 393.1	131.0	2 524.1
Travel of staff	235.8	220.0	-	-	220.0	12.2	232.2
Contractual services	11 428.6	12 166.6	164.0	1.3	12 330.6	674.8	13 005.4
General operating expenses	239.9	994.8	(121.8)	(12.2)	873.0	47.8	920.8
Hospitality	0.6	5.2	(4.2)	(80.7)	1.0	-	1.0
Supplies and materials	559.5	917.0	(99.8)	(10.8)	817.2	44.9	862.1
Furniture and equipment	1 035.1	1 282.2	(52.4)	(4.0)	1 229.8	67.3	1 297.1
Total	**42 985.9**	**47 944.6**	**(170.6)**	**(0.3)**	**47 774.0**	**3 122.3**	**50 896.3**

(2) *Extrabudgetary*

1998-1999 expenditure	*2000-2001 estimate*	*Source of funds*	*2002-2003 estimate*
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
-	190.0	United Nations Fund for International Partnerships	190.0
-	-	(c) Operational projects	-
-	**190.0**	**Total**	**190.0**
42 985.9	**48 134.6**	**Total (1) and (2)**	**51 086.3**

Table A.26.15 **Post requirements: Information services**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-2	2	2	-	-	-	-	2	2
D-1	4	4	-	-	-	-	4	4
P-5	7	9	-	-	-	-	7	9
P-4/3	61	56	-	-	-	-	61	56
P-2/1	19	19	-	-	-	-	19	19
Subtotal	**93**	**90**	**-**	**-**	**-**	**-**	**93**	**90**
General Service								
Principal level	5	5	-	-	-	-	5	5
Other level	82	83	-	-	-	-	82	83
Subtotal	**87**	**88**	**-**	**-**	**-**	**-**	**87**	**88**
Total	**180**	**178**	**-**	**-**	**-**	**-**	**180**	**178**

A.26.22 The programme of activities under subprogramme 2, Information services, will be carried out by the Office of the Spokesman for the Secretary-General, the News and Media Division and the Information Centres Service. The distribution of resources among the three main organizational units responsible for subprogramme 2 is shown in tables A.26.16, A.26.18 and A.26.20.

Table A.26.16 **Requirements by object of expenditure: Office of the Spokesman for the Secretary-General**

(Thousands of United States dollars)

Regular budget

Object of expenditure	1998-1999 expenditure	2000-2001 appropriation	Resource growth: Amount	Resource growth: Percentage	Total before recosting	Recosting	2002-2003 estimate
Posts	1 842.4	1 995.2	149.5	7.4	2 144.7	156.0	2 300.7
Travel of staff	115.3	141.2	-	-	141.2	7.7	148.9
Contractual services	24.9	36.6	(6.5)	(17.7)	30.1	1.6	31.7
Hospitality	0.6	5.2	(4.2)	(80.7)	1.0	-	1.0
Supplies and materials	8.5	10.4	-	-	10.4	0.6	11.0
Furniture and equipment	6.9	-	-	-	-	-	-
Total	**1 998.6**	**2 188.6**	**138.8**	**6.3**	**2 327.4**	**165.9**	**2 493.3**

Table A.26.17 **Post requirements: Office of the Spokesman for the Secretary-General**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	1	1	-	-	-	-	1	1
P-5	-	1	-	-	-	-	-	1
P-4/3	3	2	-	-	-	-	3	2
P-2/1	1	1	-	-	-	-	1	1
Subtotal	**6**	**6**	**-**	**-**	**-**	**-**	**6**	**6**
General Service								
Principal level	2	2	-	-	-	-	2	2
Other level	2	3	-	-	-	-	2	3
Subtotal	**4**	**5**	**-**	**-**	**-**	**-**	**4**	**5**
Total	**10**	**11**	**-**	**-**	**-**	**-**	**10**	**11**

Resource requirements (before recosting)

Posts

A.26.23 The amount of $2,144,700 provides for the six Professional and five General Service (Other level) posts shown in table A.26.17, which includes the reclassification of one P-4 post to the P-5 level to serve as the main spokesman when the Spokesman and the Deputy Spokesman are on mission, and the redeployment of one General Service (Other level) post from the Publications Service to provide the additional support needed in the Office of the Spokesman for the Secretary-General.

Travel of staff

A.26.24 Resource requirements of $141,200, at the maintenance level, relate to the travel of the Spokesman and senior staff to accompany the Secretary-General while travelling and to carry out advance work on behalf of the Secretary-General in conjunction with such travel, as well as travel of staff in connection with media outreach missions.

Contractual services

A.26.25 The amount of $30,100, reflecting a decrease of $6,500, relates to subscriptions to news agency services.

Hospitality

A.26.26 Requirements of $1,000, including a reduction of $4,200, offset by an increase of $600 in hospitality requirements under the United Nations Information Service at Vienna, provides for the hospitality costs incurred by the Spokesman in the course of contacts with representatives of the media on behalf of the Secretary-General.

Supplies and materials

A.26.27 The amount of $10,400, at the maintenance level, provides for miscellaneous supplies and subscriptions to a number of daily, weekly and quarterly periodicals for the Office.

Table A.26.18 **Requirements by object of expenditure and source of funds: News and Media Division**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	20 582.4	24 423.3	(435.9)	(1.7)	23 987.4	1 720.5	25 707.9
Other staff costs	3 916.9	2 200.2	192.9	8.7	2 393.1	131.0	2 524.1
Travel of staff	80.3	13.3	-	-	13.3	0.8	14.1
Contractual services	11 354.1	12 071.9	170.5	1.4	12 242.4	670.0	12 912.4
General operating expenses	192.6	236.7	(51.8)	(21.8)	184.9	10.1	195.0
Supplies and materials	540.8	896.8	(99.8)	(11.1)	797.0	43.7	840.7
Furniture and equipment	1 028.2	1 282.2	(52.4)	(4.0)	1 229.8	67.3	1 297.1
Total	**37 695.3**	**41 124.4**	**(276.5)**	**(0.6)**	**40 847.9**	**2 643.4**	**43 491.3**

(2) *Extrabudgetary*

1998-1999 expenditure	*2000-2001 estimate*	*Source of funds*	*2002-2003 estimate*
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
-	190.0	United Nations Fund for International Partnerships	190.0
-	-	(c) Operational projects	-
Total	**-**	**190.0**	**190.0**
Total (1) and (2)	**37 695.3**	**41 314.4**	**43 681.3**

Table A.26.19 **Post requirements: News and Media Division**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	-	-	2	2
P-5	6	6	-	-	-	-	6	6
P-4/3	52	49	-	-	-	-	52	49
P-2/1	16	16	-	-	-	-	16	16
Subtotal	**77**	**74**	**-**	**-**	**-**	**-**	**77**	**74**
General Service								
Principal level	3	3	-	-	-	-	3	3
Other level	67	67	-	-	-	-	67	67
Subtotal	**70**	**70**	**-**	**-**	**-**	**-**	**70**	**70**
Total	**147**	**144**	**-**	**-**	**-**	**-**	**147**	**144**

Resource requirements (before recosting)

Posts

A.26.28 The amount of $23,987,400 provides for 74 posts in the Professional category and above, 3 General Service (Principal level) posts and 67 General Service (Other level) posts, and reflects the net effect of the inward redeployment of one P-4 post from the Information Centres Service and the outward redeployment of four P-3 posts to the Office of the Under-Secretary-General ($435,900) as part of the internal reorganization and streamlining of the Department of Public Information.

Other staff costs

A.26.29 The amount of $2,393,100, including an increase of $192,900 relating primarily to general temporary assistance to ensure the required level of press coverage, offset by decreases under other objects of expenditure, provides for staff resources for the coverage of the General Assembly and the increasing number of Security Council meetings.

Travel of staff

A.26.30 The amount of $13,300, at the maintenance level, covers the travel of the Director and other staff to meetings of national and international television and radio organizations, such as the Union of National Radio and Television Organizations of Africa, the Asian Broadcasters Union and the Non-Aligned Broadcasters Union, to promote United Nations information products and to initiate co-productions.

Contractual services

A.26.31 Resource requirements amounting to $12,242,400, including a net increase of $170,500 attributable primarily to the increased level of services of contractual engineers for the coverage of the increasing number of General Assembly and Security Council meetings, offset by decreases under other objects of expenditure, relate to external translation, external printing, public information

production, contractual engineering and specialized services, such as the rental of satellite and short-wave distribution systems as follows:

(a) An estimated amount of $18,900 provides for the translation of *Basics Facts about the United Nations, Image and Reality* and *United Nations in Brief* into French and Spanish;

(b) The amount of $47,200 provides for the external printing requirement of the General Assembly press kit and other time-sensitive outputs;

(c) The amount of $2,050,700 for public information production, including a reduction of $754,600 offset by increases under other specialized services and contractual engineering, relates to: (i) services of photographers, lab technicians and television camera directors for periods when the General Assembly is in session and the production of radio programmes in official and non-official languages; (ii) coverage and transmissions from the field in connection with the Secretary-General's travel; (iii) co-productions with other broadcasting organizations on thematic issues of joint interest to broadcasters and the Organization; (iv) rental of cable services and external specialized printing; (v) standard conversions and duplications of video features; and (vi) video editing and final narrations at outside facilities, travel, camera crew and on-location expenses;

(d) The amount of $9,256,700, including an increase of $380,500 relating primarily to the increased level of services of contractual engineers for the coverage of the increasing number of General Assembly and Security Council meetings, offset by decreases under other objects of expenditure, provides for engineering services for the operation and maintenance of technical facilities for radio and visual production and services;

(e) The amount of $868,900 provides for the transmission of radio and television signals to and from Headquarters, the electronic transmission of digital photos from the field, satellite circuits for United Nations Day messages by the Secretary-General and the President of the General Assembly and the distribution of the annual "Year in Review" programme.

General operating expenses

A.26.32 The amount of $184,900, reflecting a decrease of $51,800, offset by increases under other objects of expenditure, will cover the repair, maintenance and replacement of parts for audio, visual, photographic and reproduction equipment, and miscellaneous expenses, such as for freight.

Supplies and materials

A.26.33 The amount of $797,000, including a decrease of $99,800 based on the past pattern of expenditure, offset by increases under other objects of expenditure, relates to subscriptions to professional radio, television and photo publications; supplies, including ink and film masters for reproduction machines; video cassettes and miscellaneous supplies for recording, editing and duplicating visual materials; photographic supplies; paper and other specialized supplies for promotional leaflets, kits, catalogues, etc.; cassettes, reels and packing materials for the production and distribution of radio programmes; and other supplies such as tint guides and photographic chemicals.

Furniture and equipment

A.26.34 Requirements amounting to $1,229,800, including a reduction of $52,400, offset by increases under other objects of expenditure, provide for the replacement and addition of press and photographic equipment and the upgrading of computers and related software for web-based activities.

Table A.26.20 **Requirements by object of expenditure: Information Centres Service**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	3 093.2	3 740.1	37.1	0.9	3 777.2	267.8	4 045.0
Other staff costs	51.5	-	-	-	-	-	-
Travel of staff	40.2	65.5	-	-	65.5	3.7	69.2
Contractual services	49.6	58.1	-	-	58.1	3.2	61.3
General operating expenses	47.3	758.1	(70.0)	(9.2)	688.1	37.7	725.8
Supplies and materials	10.2	9.8	-	-	9.8	0.6	10.4
Total	**3 292.0**	**4 631.6**	**(32.9)**	**(0.7)**	**4 598.7**	**313.0**	**4 911.7**

Table A.26.21 **Post requirements: Information Centres Service**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-1	1	1	-	-	-	-	1	1
P-5	1	2	-	-	-	-	1	2
P-4/3	6	5	-	-	-	-	6	5
P-2/1	2	2	-	-	-	-	2	2
Subtotal	**10**	**10**	**-**	**-**	**-**	**-**	**10**	**10**
General Service								
Other level	13	13	-	-	-	-	13	13
Total	**23**	**23**	**-**	**-**	**-**	**-**	**23**	**23**

Resource requirements (before recosting)

Posts

A.26.35 The amount of $3,777,200 provides for 10 posts in the Professional category and 13 posts in the General Service (Other level) category, and includes the net effect of the inward redeployment of a P-5 post from the Office of the Under-Secretary-General and the outward redeployment of a P-4 post to the News and Media Division as part of the internal reorganization and streamlining of the Department.

Travel of staff

A.26.36 The amount of $65,500, at the maintenance level, covers the participation of a group of directors and information officers of the United Nations Information Centres in regional training workshops and the travel of staff to monitor and enhance the operation of the information centres.

Contractual services

A.26.37 Requirements of $58,100, at the maintenance level, provide for the cost of a training workshop to be conducted in collaboration with the Library and Information Resources Division for library assistants from selected information centres on the operation of computerized United Nations libraries in the field ($47,900) and for the cost of printing the updated version of the information centres manual reflecting organizational and policy changes ($10,200).

General operating expenses

A.26.38 The amount of $688,100, reflecting a decrease of $70,000 based on past pattern of expenditure, covers the cost of disseminating and delivering information materials to the field, communications and miscellaneous services.

Supplies and materials

A.26.39 The provision of $9,800, at the maintenance level, relates to public information supplies.

Subprogramme 3
Library services

Table A.26.22 **Requirements by object of expenditure and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	17 670.7	16 066.5	(390.2)	(2.4)	15 676.3	1 107.6	16 783.9
Other staff costs	91.8	-	-	-	-	-	-
Travel of representatives	54.4	-	19.3	-	19.3	1.0	20.3
Travel of staff	68.6	30.1	-	-	30.1	1.7	31.8
Contractual services	1 096.4	774.1	(21.5)	(2.7)	752.6	41.2	793.8
General operating expenses	214.7	404.5	(117.2)	(28.9)	287.3	15.7	303.0
Supplies and materials	711.7	978.8	(250.0)	(25.5)	728.8	40.0	768.8
Furniture and equipment	437.0	327.2	(27.8)	(8.4)	299.4	16.4	315.8
Total	**20 345.3**	**18 581.2**	**(787.4)**	**(4.2)**	**17 793.8**	**1 223.6**	**19 017.4**

(2) *Extrabudgetary*

1998-1999 expenditure	2000-2001 estimate	Source of funds	2002-2003 estimate
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
5.8	-	Trust Fund for Oral History of the United Nations	-
-	-	(c) Operational projects	-
5.8	**-**		**-**
20 351.1	**18 581.2**		**19 017.4**

Table A.26.23 **Post requirements: library services**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-1	1	1	-	-	-	-	1	1
P-5	2	3	-	-	-	-	2	3
P-4/3	28	26	-	-	-	-	28	26
P-2/1	16	16	-	-	-	-	16	16
Subtotal	**47**	**46**	**-**	**-**	**-**	**-**	**47**	**46**
General Service								
Principal level	-	-	-	-	-	-	-	-
Other level	59	57	-	-	-	-	59	57
Total	**106**	**103**	**-**	**-**	**-**	**-**	**106**	**103**

Resource requirements (before recosting)

Posts

A.26.40 The amount of $15,676,300 provides for 46 posts in the Professional category and 57 posts in the General Service (Other level) category, as shown in table A.26.23, and includes the net effect of the inward redeployment of a P-5 post from the Office of the Under-Secretary-General in exchange for a P-4 post, as well as the outward redeployment of a P-3 post to the Executive Office and two General Service (Other level) posts to the Office of the Under-Secretary-General as part of the internal reorganization and streamlining of the Department.

Travel of representatives

A.26.41 The amount of $19,300 provides for three training workshops in Africa, Asia and Eastern Europe for representatives of the United Nations depository libraries.

Travel of staff

A.26.42 Requirements amounting to $30,100, at the maintenance level, will cover visits to depository libraries, visits to libraries in other duty stations and attendance at inter-agency meetings.

Contractual services

A.26.43 The amount of $752,600, reflecting a net decrease of $21,500 based on the past pattern of expenditure, provides for the binding and preservation of important documents for the archival collection of United Nations documents ($28,100) and data-processing services ($724,500), including subscriptions to valuable external online information services necessary to provide desktop delivery of full-text information as well as speedy access to time-sensitive and mission-critical information for delegates and Secretariat staff.

General operating expenses

A.26.44 The provision of $287,300, reflecting a decrease of $117,200 based on the past pattern of expenditure, covers maintenance of and provision of support to the local area network and rental of equipment in conjunction with library training workshops.

Supplies and materials

A.26.45 The amount of $728,800, reflecting a decrease of $250,000 attributable primarily to the replacement of hard-copy library materials and reference works with online services and based on the past pattern of expenditure, relates to office supplies, including computer-related supplies ($38,800), and to the acquisition of library materials in traditional media, mainly monographs and other printed materials ($690,000).

Furniture and equipment

A.26.46 The amount of $299,400, reflecting a reduction of $27,800 based on the past pattern of expenditure, covers the replacement of data-processing equipment and software (including specialized software for the Arabic, Chinese and Russian languages) and substantial upgrading of the Library's integrated library management system.

Subprogramme 4
Publication services

Table A.26.24 **Requirements by object of expenditure and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	8 479.3	8 196.0	(112.4)	(1.3)	8 083.6	582.5	8 666.1
Other staff costs	43.5	93.2	33.4	35.8	126.6	7.0	133.6
Travel of staff	15.6	33.0	-	-	33.0	1.8	34.8
Contractual services	276.9	430.0	966.8	224.8	1 396.8	76.5	1 473.3
General operating expenses	5.2	13.6	-	-	13.6	0.8	14.4
Supplies and materials	145.4	56.0	(34.4)	(61.4)	21.6	1.2	22.8
Furniture and equipment	105.2	62.8	14.3	22.7	77.1	4.2	81.3
Total	**9 071.1**	**8 884.6**	**867.7**	**9.7**	**9 752.3**	**674.0**	**10 426.3**

(2) *Extrabudgetary*

1998-1999 expenditure	*2000-2001 estimate*	*Source of funds*	*2002-2003 estimate*
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
2 747.0	3 116.6	*Development Forum* Trust Fund	3 346.0
-	-	(c) Operational projects	-
2 747.0	**3 116.6**	**Total**	**3 346.0**
11 818.1	**12 001.2**	**Total (1) and (2)**	**13 772.3**

Table A.26.25 **Post requirements: publication services**

Category	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	1	1	-	-	-	-	1	1
P-5	3	3	-	-	1	1	4	4
P-4/3	14	14	-	-	1	1	15	15
P-2/1	6	6	-	-	-	-	6	6
Subtotal	**25**	**25**	**-**	**-**	**2**	**2**	**27**	**27**
General Service								
Other level	24	23	-	-	10	10	34	33
Total	**49**	**48**	**-**	**-**	**12**	**12**	**61**	**60**

Resource requirements (before recosting)

Posts

A.26.47 The amount of $8,083,600 provides for the 25 Professional posts and 23 General Service (Other level) posts shown in table A.26.25, and includes the effect of the redeployment of one General Service (Other level) post to the Office of the Spokesman for the Secretary-General as part of the internal reorganization and streamlining of the Department.

Other staff costs

A.26.48 Requirements of $126,600, including an increase of $33,400 for personal service contracts for the preparation of the *Yearbook of the United Nations*, cover the contractual writing and editing of the *Yearbook*, the preparation of subject indexes for three volumes of the *Yearbook*; the services of a web administrator to maintain the augmented and improved *United Nations Chronicle* web site; and the technical support services required for the maintenance of Macintosh computers.

Travel of staff

A.26.49 The provision of $33,000, at the maintenance level, relates to travel to inter-agency meetings, international book fairs and other meetings.

Contractual services

A.26.50 Requirements amounting $1,396,800, including an increase of $966,800 for the publication of the *United Nations Chronicle* in all six official languages and the publication of the *Yearbook of the United Nations*, relate to the following:

(a) External translation of the *United Nations Chronicle* into Arabic, Chinese, French, Russian and Spanish ($402,500);

(b) External printing of the *United Nations Chronicle* quarterly in the six official languages and of the copies of the *Yearbook of the United Nations* that are distributed free of charge ($571,600);

(c) Typesetting, layout and proof-reading costs related to the *United Nations Chronicle* ($422,700).

General operating expenses

A.26.51 The provision of $13,600, at the maintenance level, relates to miscellaneous services such as mailing, courier services and freight charges.

Supplies and materials

A.26.52 The amount of $21,600, reflecting a decrease of $34,400, offset by increases under other objects of expenditure, relates to office supplies and specialized art supplies for graphic design ($5,800) and operational equipment supplies such as glossy and ink-jet paper, ink cartridges, diskettes, compact discs and zip disks ($15,800). The decrease reflects an adjustment based on the first-year expenditure for the biennium 2000-2001.

Furniture and equipment

A.26.53 Requirements amounting to $77,100, including an increase of $14,300, mainly for upgrading of the publications-related software, provide for the replacement and upgrading of computers, production and automated equipment and software for graphic design.

Field implementation of the four subprogrammes

Table A.26.26 **Requirements by object of expenditure and source of funds**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	29 336.9	30 184.6	49.5	0.1	30 234.1	518.8	30 752.9
Other staff costs	1 134.6	793.3	-	-	793.3	26.0	819.3
Travel of staff	437.8	454.0	-	-	454.0	24.9	478.9
Contractual services	689.1	683.3	11.5	1.6	694.8	27.4	722.2
General operating expenses	6 529.2	7 360.1	(328.4)	(4.4)	7 031.7	371.7	7 403.4
Hospitality	142.2	202.5	0.6	0.2	203.1	10.9	214.0
Supplies and materials	1 231.5	1 130.1	-	-	1 130.1	58.5	1 188.6
Furniture and equipment	1 625.6	1 462.4	(100.0)	(6.8)	1 362.4	64.9	1 427.3
Grants and contributions	-	-	-	-	-	-	-
Total	**41 126.9**	**42 270.3**	**(366.8)**	**(0.8)**	**41 903.5**	**1 103.1**	**43 006.6**

(2) *Extrabudgetary*

1998-1999 expenditure	2000-2001 estimate	Source of funds	2002-2003 estimate
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
		Trust Fund for Expanding Public Information	
274.8	306.8	Activities in Japan	350.7
1 179.4	1 266.1	Ad hoc government contributions	1 360.1
-	-	(c) Operational projects	-
1 454.2	**1 572.9**		**1 710.8**
42 581.1	**43 843.2**		**44 717.4**

Table A.26.27 **Post requirements: field implementation**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-1	10	10	-	-	-	-	10	10
P-5	18	18	-	-	-	-	18	18
P-4/3	23	23	-	-	-	-	23	23
P-2/1	4	4	-	-	-	-	4	4
Subtotal	**55**	**55**	-	-	-	-	**55**	**55**
General Service								
Principal level	2	2	-	-	-	-	2	2
Other level	15	15	-	-	-	-	15	15
Subtotal	**17**	**17**	-	-	-	-	**17**	**17**
Other								
Local level	191	188	-	-	-	-	191	188
Field Service	44	47	-	-	-	-	44	47
Subtotal	**235**	**235**	-	-	-	-	**235**	**235**
Total	**307**	**307**	-	-	-	-	**307**	**307**

A.26.54 The implementation of subprogramme 1, Promotional services, subprogramme 2, Information services, and subprogramme 3, Library services, of the medium-term plan for the period 2002-2005 in the field will be carried out by the United Nations Information Service at Geneva, the United Nations Information Service at Vienna, the United Nations field offices and the United Nations information centres. The distribution of resources among those four organizational units is shown in tables A.26.28, A.26.30, A.26.32 and A.26.34.

Table A.26.28 **Requirements by object of expenditure: information services at Geneva**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	4 418.8	3 770.0	-	-	3 770.0	48.5	3 818.5
Other staff costs	625.3	296.8	-	-	296.8	2.7	299.5
Travel of staff	9.8	13.0	-	-	13.0	0.8	13.8
Contractual services	102.4	171.8	11.5	6.6	183.3	1.7	185.0
General operating expenses	109.4	242.5	(4.9)	(2.0)	237.6	2.3	239.9
Hospitality	1.6	2.0	-	-	2.0	-	2.0
Supplies and materials	56.7	40.2	-	-	40.2	0.2	40.4
Furniture and equipment	186.2	184.8	-	-	184.8	1.6	186.4
Total	**5 510.2**	**4 721.1**	**6.6**	**0.1**	**4 727.7**	**57.8**	**4 785.5**

Table A.26.29 **Post requirements: information services at Geneva**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-1	1	1	-	-	-	-	1	1
P-5	2	2	-	-	-	-	2	2
P-4/3	5	5	-	-	-	-	5	5
P-2/1	3	3	-	-	-	-	3	3
Subtotal	**11**	**11**	**-**	**-**	**-**	**-**	**11**	**11**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	11	11	-	-	-	-	11	11
Subtotal	**12**	**12**	**-**	**-**	**-**	**-**	**12**	**12**
Total	**23**	**23**	**-**	**-**	**-**	**-**	**23**	**23**

Resource requirements (before recosting)

Posts

A.26.55 The amount of $3,770,000 provides for the continuation of 11 posts at the Professional level and 12 General Service posts, as shown in table A.26.29.

Other staff costs

A.26.56 The amount of $296,800, at the maintenance level, provides for general temporary assistance ($280,700) for the replacement of staff on extended sick and maternity leave and for additional services during peak workload periods, and overtime and night differential ($16,100) for the retention of General Service staff of the press and radio and television sections beyond the established working hours to provide information material required instantaneously by the media.

Travel of staff

A.26.57 Requirements in the amount of $13,000, at the maintenance level, relate to the travel of the Director and senior staff to Headquarters for briefings and travel of staff to participate in public information campaigns and in an international broadcasters' conference.

Contractual services

A.26.58 The amount of $183,300, including a net increase of $11,500 for the increasing costs of external technical services, such as those of cameramen and photographers, offset by a decrease under general operating expenses, provides for the following:

(a) External printing ($5,000), reflecting a reduction of $7,000, based on the past pattern of expenditure, for the cost of reproducing photographs for news distribution and United Nations archives;

(b) Public information production costs ($77,300), at the maintenance level, for the production of audio and visual programmes and documentaries as well as news and photographic coverage. This includes the services of personnel for filming, narrating, editing and mixing and for language adaptation; the rental of special equipment; the purchasing of rights to supplementary pictures and music; and missions related to public information production;

(c) Data-processing services ($20,000), including an increase of $18,500, offset by decreases under other objects of expenditure, for the maintenance of the Service's computer equipment;

(d) Other specialized services ($81,000), at the maintenance level, for subscriptions to news agency services.

General operating expenses

A.26.59 The amount of $237,600, reflecting a decrease of $4,900, based on the past pattern of expenditure, covers the rental of photocopying machines and additional cameras and editing equipment during the annual sessions of the Commission on Human Rights and other meetings ($38,800); the maintenance of radio, television and cinema equipment ($16,600); the maintenance of office automation equipment ($4,000); and miscellaneous services ($178,200).

Hospitality

A.26.60 The provision of $2,000, at the maintenance level, relates to hospitality extended to the media, including the Geneva-based United Nations Correspondents Association, and the annual reception for participants in the Geneva graduate study programme.

Supplies and materials

A.26.61 Requirements of $40,200, at the maintenance level, cover the cost of office supplies and materials ($3,400) and public information supplies ($36,800).

Furniture and equipment

A.26.62 The amount of $184,800, at the maintenance level, provides for the replacement of office equipment ($2,900), data-processing equipment ($48,400) and public information equipment, including photographic equipment, and the conversion of the radio and television studio and coverage facilities from analog to digital format ($133,500).

Table A.26.30 **Requirements by object of expenditure: information services at Vienna**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	1 506.1	1 124.3	-	-	1 124.3	22.4	1 146.7
Other staff costs	154.1	67.0	-	-	67.0	(0.2)	66.8
Travel of staff	8.6	9.5	-	-	9.5	0.5	10.0
Contractual services	84.1	38.7	-	-	38.7	(0.1)	38.6
General operating expenses	8.1	31.8	6.5	20.4	38.3	(0.3)	38.0
Hospitality	1.7	0.5	0.6	120.0	1.1	-	1.1
Supplies and materials	18.9	21.8	-	-	21.8	(0.2)	21.6
Furniture and equipment	43.7	20.0	-	-	20.0	-	20.0
Grants and contributions	-	-	-	-	-	-	-
Total	**1 825.3**	**1 313.6**	**7.1**	**0.5**	**1 320.7**	**22.1**	**1 342.8**

Table A.26.31 **Post requirements: information services at Vienna**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
P-5	1	1	-	-	-	-	1	1
P-4/3	2	2	-	-	-	-	2	2
P-2/1	1	1	-	-	-	-	1	1
Subtotal	**4**	**4**	**-**	**-**	**-**	**-**	**4**	**4**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	4	4	-	-	-	-	4	4
Subtotal	**5**	**5**	**-**	**-**	**-**	**-**	**5**	**5**
Total	**9**	**9**	**-**	**-**	**-**	**-**	**9**	**9**

Resource requirements (before recosting)

Posts

A.26.63 The amount of $1,124,300 provides for the continuation of four Professional posts and five General Service (1 Principal level and 4 Other level) posts, as shown in table A.26.31.

Other staff costs

A.26.64 Requirements amounting to $67,000, at the maintenance level, relate to general temporary assistance for press coverage during peak workload periods in connection with promotional campaigns and the coverage of special events and for the replacement of staff on extended sick and maternity leave.

Travel of staff

A.26.65 The amount of $9,500, at the maintenance level, provides for the travel of staff to Hungary, Slovakia and Slovenia, which are served by the United Nations Information Service at Vienna, to conduct information briefings and to develop and implement joint information projects, and travel within Austria to undertake information dissemination assignments.

Contractual services

A.26.66 Requirements amounting to $38,700, at the maintenance level, relate to the translation of information material into German, Hungarian, Slovak and Slovene ($8,100); the external printing of information material, including booklets, pamphlets and brochures in German, Hungarian, Slovak and Slovene ($20,100); and subscriptions to news agency services ($10,500).

General operating expenses

A.26.67 The provision of $38,300, including a net increase of $6,500, will cover increased costs related to the maintenance of data-processing equipment ($35,900) and miscellaneous services ($2,400).

Hospitality

A.26.68 The amount of $1,100, including an increase of $600, offset by a decrease under the same object of expenditure elsewhere in the Department, provides for official functions in connection with government officials and journalists invited to press conferences at the Vienna International Centre to promote United Nations activities.

Supplies and materials

A.26.69 The amount of $21,800, at the maintenance level, provides for stationery and office supplies and subscriptions to newspapers ($13,800), and public information supplies, such as exhibition-mounting materials, cassette tapes and overhead projector supplies ($8,000).

Furniture and equipment

A.26.70 The amount of $20,000, at the maintenance level, provides for the replacement and upgrading of obsolete data-processing and office automation equipment.

Table A.26.32 **Requirements by object of expenditure: United Nations field offices, information component**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	1 312.9	1 619.8	49.5	3.0	1 669.3	41.8	1 711.1
Other staff costs	40.7	79.3	-	-	79.3	4.3	83.6
Travel of staff	40.7	38.6	-	-	38.6	2.1	40.7
Contractual services	81.6	86.1	-	-	86.1	4.7	90.8
General operating expenses	365.9	369.9	-	-	369.9	20.3	390.2
Hospitality	20.6	21.8	-	-	21.8	1.2	23.0
Supplies and materials	169.2	178.7	-	-	178.7	9.8	188.5
Total	**2 031.6**	**2 394.2**	**49.5**	**2.0**	**2 443.7**	**84.2**	**2 527.9**

Table A.26.33 **Post requirements: United Nations field offices, information component**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
P-5	4	4	-	-	-	-	4	4
P-4/3	1	1	-	-	-	-	1	1
Subtotal	**5**	**5**	**-**	**-**	**-**	**-**	**5**	**5**
Other								
Local level	7	4	-	-	-	-	7	4
National officer	-	3	-	-	-	-	-	3
Subtotal	**7**	**7**	**-**	**-**	**-**	**-**	**7**	**7**
Total	**12**	**12**	**-**	**-**	**-**	**-**	**12**	**12**

Resource requirements (before recosting)

Posts

A.26.71 The amount of $1,669,300 provides for five posts at the Professional level, four at the Local level and three at the National officer level, including the reclassification of three Local level posts to the National officer level, as shown in table A.26.33, in eight field offices.

Other staff costs

A.26.72 The amount of $79,300, at the maintenance level, provides for temporary assistance for the services of drivers, messengers and cleaners and for the replacement of staff on extended sick and maternity leave ($55,500), as well as for overtime and night differential for staff who are required to work beyond established working hours in connection with visits to the host country by the Secretary-General and senior officials of the United Nations.

Travel of staff

A.26.73 The amount of $38,600, at the maintenance level, provides for the travel of information officers at field offices within the host country to attend information-related activities and meetings.

Contractual services

A.26.74 The amount of $86,100, at the maintenance level, relates to the cost of producing information materials and basic United Nations documents in the languages of the countries where the eight field offices are located.

General operating expenses

A.26.75 Requirements in the amount of $369,900, at the maintenance level, relate to:

(a) The rental and maintenance of premises for the information component of the field offices ($83,500);

(b) Communication costs, including postage, telephone, facsimile transmissions and mail and pouch services for the information components of the field offices ($204,300);

(c) Maintenance of furniture and office automation equipment, such as copying and facsimile machines, as well as official vehicles of the field offices ($82,100).

Hospitality

A.26.76 The amount of $21,800, at the maintenance level, provides for the official functions organized by the field offices in connection with United Nations-related information events.

Supplies and materials

A.26.77 Requirements amounting to $178,700, at the maintenance level, cover the costs of stationery and other office supplies ($65,700); books and library supplies ($47,300); and supplies including petrol, oil and lubricants for official vehicles ($65,700).

Table A.26.34 **Requirements by object of expenditure and source of funds: United Nations information centres**

(Thousands of United States dollars)

(1) *Regular budget*

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	22 099.1	23 670.5	-	-	23 670.5	406.1	24 076.6
Other staff costs	314.5	350.2	-	-	350.2	19.2	369.4
Travel of staff	378.7	392.9	-	-	392.9	21.5	414.4
Contractual services	421.0	386.7	-	-	386.7	21.1	407.8
General operating expenses	6 045.8	6 715.9	(330.0)	(4.9)	6 385.9	349.4	6 735.3
Hospitality	118.3	178.2	-	-	178.2	9.7	187.9
Supplies and materials	986.7	889.4	-	-	889.4	48.7	938.1
Furniture and equipment	1 395.7	1 257.6	(100.0)	(7.9)	1 157.6	63.3	1 220.9
Total	**31 759.8**	**33 841.4**	**(430.0)**	**(1.2)**	**33 411.4**	**939.0**	**34 350.4**

(2) *Extrabudgetary*

1998-1999 expenditure	2000-2001 estimate	Source of funds	2002-2003 estimate
		(a) Services in support of:	
-	-	(i) United Nations organizations	-
		(ii) Extrabudgetary activities	
-	-	Support to extrabudgetary substantive activities	-
-	-	Peacekeeping operations	-
		(b) Substantive activities	
		Trust Fund for Expanding Public Information	
274.8	306.8	Activities in Japan	350.7
1 179.4	1 266.1	Ad hoc government contributions	1 360.1
-	-	(c) Operational projects	-
1 454.2	**1 572.9**	**Total**	**1 710.8**
33 214.0	**35 414.3**	**Total (1) and (2)**	**36 061.2**

Table A.26.35 **Post requirements: United Nations information centres**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003	2000-2001	2002-2003
Professional and above								
D-1	9	9	-	-	-	-	9	9
P-5	11	11	-	-	-	-	11	11
P-4/3	15	15	-	-	-	-	15	15
Subtotal	**35**	**35**	**-**	**-**	**-**	**-**	**35**	**35**
Other								
Local level	184	184	-	-	-	-	184	184
National officer	44	44	-	-	-	-	44	44
Subtotal	**228**	**228**	**-**	**-**	**-**	**-**	**228**	**228**
Total	**263**	**263**	**-**	**-**	**-**	**-**	**263**	**263**

Resource requirements (before recosting)

Posts

A.26.78 The amount of $23,670,500 provides for the continuation of 35 Professional posts, 184 Local level posts and 44 National officer posts, as shown in table A.26.35. There are 64 United Nations information centres.

Other staff costs

A.26.79 Requirements of $350,200, at the maintenance level, relate to general temporary assistance ($206,500) for the replacement of staff on maternity and extended sick leave and the services of security guards, cleaners, drivers and messengers and overtime ($143,700) for staff who are

required to work beyond established working hours during official visits to the host country by the Secretary-General and other senior United Nations officials.

Travel of staff

A.26.80 Requirements of $392,900, at the maintenance level, will cover the cost of travel within the centres' areas of coverage in order to promote to the widest possible extent the work and objectives of the United Nations, as well as to training workshops and briefings at Headquarters. This provision will also enable staff to attend national media events and meetings of governmental institutions and non-governmental organizations within the host country and in other countries serviced by the centre.

Contractual services

A.26.81 The amount of $386,700, at the maintenance level, provides for the training costs associated with the continued upgrading of computer skills of staff at United Nations information centres where libraries are being computerized and home pages are being established ($56,400); the translation into local languages of basic United Nations publications, major reports of the Secretary-General and selected information material produced by the Department ($95,900); and the printing of newsletters, press releases and translated United Nations information materials ($234,400).

General operating expenses

A.26.82 The amount of $6,385,900, including a reduction of $330,000 based on the past pattern of expenditure relates to:

(a) The rental and maintenance of premises ($3,627,800);

(b) Utilities where they are not provided by the host country ($305,300);

(c) The rental of furniture and equipment, at the maintenance level ($197,900);

(d) Communications, including pouch, postage, telephone, telex, cables and facsimile transmission ($1,574,600);

(e) The maintenance of furniture and equipment, including vehicles, electronic data-processing equipment, copying and facsimile machines as well as air-conditioning and other essential items ($477,800);

(f) Miscellaneous services, in particular freight and related charges ($202,500).

Hospitality

A.26.83 The amount of $178,200, at the maintenance level, covers the cost of hospitality provided by information centres on United Nations Day and during other United Nations events, such as model United Nations conferences, round tables and joint meetings with United Nations associations.

Supplies and materials

A.26.84 The amount of $889,400, at the maintenance level, relates to stationery and office supplies, as well as the purchase of petrol, oil and lubricants for official vehicles.

Furniture and equipment

A.26.85 Requirements in the amount of $1,157,600, at the maintenance level, provide for the replacement of furniture and office equipment ($548,900); the replacement and upgrading of data-processing equipment ($248,600); and the replacement of obsolete transportation equipment ($360,100).

C. Programme support

Table A.26.36 **Requirements by object of expenditure**

(Thousands of United States dollars)

Regular budget

Object of expenditure	*1998-1999 expenditure*	*2000-2001 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2002-2003 estimate*
			Amount	*Percentage*			
Posts	3 090.5	3 259.0	(5.0)	(0.1)	3 254.0	241.0	3 495.0
Other staff costs	841.4	596.5	(79.3)	(13.2)	517.2	28.4	545.6
General operating expenses	1 759.6	1 262.8	224.1	17.7	1 486.9	81.4	1 568.3
Supplies and materials	80.6	166.1	(20.0)	(12.0)	146.1	8.0	154.1
Furniture and equipment	96.4	189.4	289.9	153.0	479.3	26.2	505.5
Total	**5 868.5**	**5 473.8**	**409.7**	**7.4**	**5 883.5**	**385.0**	**6 268.5**

Table A.26.37 **Post requirements: Executive Office**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2000-2001	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*	*2000-2001*	*2002-2003*
Professional and above								
D-1	1	1	-	-	-	-	1	1
P-5	1	1	-	-	-	-	1	1
P-4/3	3	3	-	-	-	-	3	3
P-2/1	2	2	-	-	-	-	2	2
Subtotal	**7**	**7**	**-**	**-**	**-**	**-**	**7**	**7**
General Service								
Principal level	-	1	-	-	-	-	-	1
Other level	15	14	-	-	-	-	15	14
Subtotal	**15**	**15**	**-**	**-**	**-**	**-**	**15**	**15**
Total	**22**	**22**	**-**	**-**	**-**	**-**	**22**	**22**

Resource requirements (before recosting)

Posts

A.26.86 The amount of $3,254,000 provides for seven posts in the Professional category and 15 posts in the General Service category (1 Principal level and 14 Other level), as shown in table A.26.37, and reflects the net effect of the reclassification of one General Service post from the Other level to the

Principal level to reflect additional responsibilities with respect to budget preparation, monitoring of expenditures and other financial responsibilities; the inward redeployment of one P-3 post from the Dag Hammarskjöld Library; and the outward redeployment of one P-4 post to the Office of the Under-Secretary-General, as part of the internal reorganization of the Department.

Other staff costs

A.26.87 The amount of $517,200, including a decrease of $79,300, offset by increases under other objects of expenditure, provides for general temporary assistance to cover the replacement of staff on maternity and extended sick leave and to meet the needs of the Department during periods of peak workload ($262,500); and overtime and night differential during periods of peak workload, as well as temporary staff for the coverage of meetings of the Security Council and the General Assembly ($254,700).

General operating expenses

A.26.88 Requirements in the amount of $1,486,900, including an increase of $224,100, based on expenditures under communications during the first year of the biennium 2000-2001, relate to:

(a) $164,400, at the maintenance level, for the rental and maintenance of electronic data-processing equipment;

(b) $775,800, including an increase of $224,100 based on expenditures during the first year of the biennium 2000-2001, for communications, such as telephone, facsimile, telex and cable charges, postage, pouch and other communication requirements of the Department of Public Information at Headquarters;

(c) $530,900, including a decrease of $32,300 based on the past pattern of expenditure for the maintenance of office automation equipment;

(d) $15,800, at the maintenance level, for miscellaneous services.

Supplies and materials

A.26.89 The amount of $146,100, reflecting a decrease of $20,000, offset by increases under other objects of expenditure, relates to the cost of stationery and office, telecommunications and data-processing supplies for the Department.

Furniture and equipment

A.26.90 The amount of $479,300, including an increase of $289,900 in non-recurrent costs for the acquisition of computer equipment, provide for the upgrading and replacement of obsolete data-processing equipment.